

<b>Job Class Code: 7331</b>	<b>FLSA Status: Partially Exempt</b>
<b>Pay Basis: Salary (Annual)</b>	<b>EEO Category: 4</b>

**GENERAL DESCRIPTION OF CLASS**

The purpose of the class is to provide primary Emergency Medical Services (EMS) education for the assigned shift. The class is responsible for assisting with the planning, development, and implementation of training programs for EMS, serving as the course content instructor and evaluator, overseeing the field evaluation and training program for the specified shift, and providing remedial training based on performance improvement initiatives or identified shortcomings. The class works within broad policy and organizational guidelines; independently plans and implements projects, reports progress of major activities through periodic conferences and meetings.

**TYPICAL TASKS**

- Delivers EMS education to assigned shift.
- Conducts EMS educational programs for both Basic Life Support (BLS) and Advanced Life Support (ALS) personnel.
- Assists with the development of educational goals, policies, and procedures to enhance or improve EMS training and education.
- Participates with regional and local EMS agencies to enhance EMS education and protocol development; serves on regional sanctioning boards.
- Monitors EMS training and employee certifications to maintain compliance with local, regional, state, and federal requirements.
- Serves as an Acting Field Medical Officer when required.
- Researches emerging trends, techniques and procedures in emergency medicine.
- Performs other related duties as assigned.

**GENERAL STANDARDS**

<b>Data Involvement</b>	Gathers, organizes, analyzes, examines, or evaluates data or information and may prescribe action based on such data or information.
<b>Interpersonal/People Involvement</b>	Persuades or influences others in favor of a service, point of view, or course of action; may enforce laws, rules, regulations, or ordinances.
<b>Reasoning Requirements</b>	Performs skilled work involving rules/systems but solves problems almost constantly.
<b>Mathematical Requirements</b>	Uses basic algebra involving variables and formulas, basic geometry involving circumferences, areas, and volumes, and computes ratios, rates, and percentages.
<b>Language Requirements</b>	Reads journals, manuals, and professional publications; speaks informally to groups of coworkers, staff in other organizational agencies, the general public, and people in other organizations; composes original reports, training and other written materials using proper language, punctuation, grammar, and style; presents training programs.
<b>Mental Requirements</b>	Performs specialized technical and professional work requiring general understanding of operating policies and procedures and their application to problems not previously encountered; applies specialized technical and professional principles and practices in the solution of problems; requires normal attention with short periods of concentration for accurate results and occasional exposure to unusual pressure.
<b>Decisions/Supervisory Control</b>	Guides others, making frequent decisions affecting the individual, coworkers, and others that depend on the service or product.

**EDUCATION, EXPERIENCE AND SPECIAL REQUIREMENTS**

<b>Vocational/Educational Requirement</b>	Requires any combination of education and experience equivalent to an associate's degree in fire science, emergency medical services, information systems, public administration, public administration or closely related fields. Bachelor's degree in related field is preferred.
<b>Experience</b>	In addition to satisfying the vocational/education standards, this class requires a minimum of five years of related, full-time equivalent experience with at least three years at the ALS Technician, Senior Paramedic or FF/PM level.
<b>Special Certifications and Licenses</b>	Requires a valid driver's license or CDL and a driving record in compliance with City Driving Standards. Special protective services skills and/or equipment certifications are required such as EMT-Paramedic, ACLS, PALS, BLS HCP, IS -100, 200, 200 and IS-800. Preferred certifications include VAOEMS EMS Educator certification, instructor certifications in ACLS, PALS, or PEPP, ITLS, and GEMS.
<b>Special Requirements</b>	Employees may be expected to work hours in excess of their normally scheduled hours in response to short-term department needs and/or City-wide emergencies. Emergency operations support work and work locations may be outside of normal job duties.

**AMERICANS WITH DISABILITIES ACT (ADA) REQUIREMENTS**

The City of Chesapeake is an Equal Opportunity Employer. ADA requires the City to provide reasonable accommodations to qualified individuals with disabilities. Prospective and current employees are invited to discuss accommodations.

*This is a class specification and not an individual position description. A class specification defines the general character and scope of duties and responsibilities of all positions in a job classification, but is not intended to describe and does not necessarily list the essential job functions for a given position in a classification.*