

Job Class Code: 7305	FLSA Status: Non-exempt
Pay Code: 4	EEO Category: 4

GENERAL DESCRIPTION

The purpose of the class is to provide medical treatment for injured or sick persons. The class is responsible for responding to emergency medical situations and providing basic, pre-hospital patient care. The class delivers emergency medical services and transports patients for further care at a licensed hospital using regional protocols and under the direction of the Operational Medical Director. The class works within broad policy and organizational guidelines.

TYPICAL TASKS

<ul style="list-style-type: none"> • Responds to medical emergencies, assesses situation, takes mitigating actions, and rescues persons from danger as required. • Identifies persons requiring immediate care, provides basic life support, pre-hospital medical services including specialized cardiac care, and transports patients for further medical care at a licensed emergency department. • Attends or conducts staff or training meetings to exchange information. • Performs routine tasks, such as recordkeeping, supplies maintenance, data entry, report preparation, faxing, phoning, and copying. • Assists with the performance of station activities such as cleaning apparatus, maintenance and other duties assigned by the station officer. • Makes inspections of apparatus and equipment and notifies supervisor of defects; performs cleaning and maintenance tasks. • Performs other duties as assigned.

GENERAL STANDARDS

Data Involvement	Gathers, organizes, analyzes, examines, or evaluates data or information and may prescribe action based on such data or information.
Interpersonal/People Involvement	Gives information, guidance, or assistance to people to directly facilitate task accomplishment; may give instructions or assignments to helpers or assistants.
Reasoning Requirements	Performs skilled work involving rules/systems but solves problems almost constantly.
Mathematical Requirements	Uses basic algebra involving variables and formulas, basic geometry involving circumferences, areas, and volumes, and computes ratios, rates, and percents.
Language Requirements	Reads journals, manuals, and professional publications; speaks informally to groups of coworkers, staff in other organizational agencies, the general public, and people in other organizations; composes original reports, training and other written materials using proper language, punctuation, grammar, and style; presents training programs.
Mental Requirements	Performs specialized technical and entry level professional work requiring general understanding of operating policies and procedures and their application to problems not previously encountered; applies specialized technical and professional principles and practices in the solution of problems; requires normal attention with short periods of concentration for accurate results and occasional exposure to unusual pressure.
Decisions/Supervisory Control	Guides others, making frequent decisions, affecting the individual, coworkers, and others that depend on the service or product.

EDUCATION, EXPERIENCE AND SPECIAL REQUIREMENTS

Vocational/Educational Requirement	Requires High School Diploma or GED and formal training, special courses, or self-education equivalent to satisfactory completion of one year of college education or specialized advanced training in fire science, emergency medical services, or closely related fields.
Experience	Requires a minimum of one year full time (or equivalent) Basic Life Support experience at the Emergency Medical Technician level with an emergency medical services agency (911 response).
Special Certifications and Licenses	Requires a valid driver's license with an acceptable driving record; Commercial Driver's License (CDL) preferred; current CPR certification; current EMT-B certification required. Emergency Vehicle Operator Course (EVOC) certification issued by VAVRS (Virginia Association of Volunteer Squads) or VDFP (Virginia Department of Fire Programs) preferred.

AMERICANS WITH DISABILITIES ACT (ADA) REQUIREMENTS

The City of Chesapeake is an Equal Opportunity Employer. ADA requires the City to provide reasonable accommodations to qualified individuals with disabilities. Prospective and current employees are invited to discuss accommodations.

This is a class specification and not an individualized position description. A class specification defines the general character and scope of duties and responsibilities of all positions in a job classification, but it is not intended to describe and does not necessarily list the essential functions for a given position in a classification.