

<b>Position Code: 4380</b>	<b>FLSA Status: Non-exempt</b>
<b>Pay Code: 3</b>	<b>EEO Category: 7</b>

**GENERAL DESCRIPTION OF CLASS**

The purpose of the class is to perform electrical installation, maintenance and repairs. The class is responsible for installations, inspections, preventive maintenance, repairs, and logs or forms. The class works within a general outline of work to be performed; develops work methods and sequences under general supervision.

TYPICAL TASKS	
	<ul style="list-style-type: none"> <li>• Performs installation of electrical systems, equipment, and components within structures and facilities.</li> <li>• Inspects electrical systems, equipment, and components; performs repairs or reports malfunctions.</li> <li>• Performs preventive maintenance in accordance with schedules or as assigned.</li> <li>• Reads blueprints, diagrams, specifications, manuals, and/or sketches in the preparation and performance of tasks.</li> <li>• Ensures all work performed adheres to established safety standards, electrical and building codes and regulations, and engineering standards where applicable.</li> <li>• Prepares logs, records, work orders, purchase orders, or other records as required.</li> <li>• Performs other related duties as assigned.</li> </ul>

GENERAL STANDARDS	
<b>Data Involvement</b>	Summarizes, tabulates, or formats data or information in accordance with a prescribed schema or plan.
<b>Interpersonal/People Involvement</b>	Speaks or signals to people to convey or exchange information.
<b>Reasoning Requirements</b>	Performs skilled work involving rules/systems but solves problems almost constantly.
<b>Mathematical Requirements</b>	Uses basic algebra involving variables and formulas.
<b>Language Requirements</b>	Reads technical instructions, procedures manuals, and charts to solve practical problems; composes routine and specialized reports, forms, and business letters; speaks compound sentences using normal grammar and word form.
<b>Mental Requirements</b>	Performs technical tasks requiring a wide range of procedures and requiring intensive understanding of a restricted field or complete familiarity with the functions of a unit or small division of an operating agency; requires normal attention with short periods of concentration for accurate results or occasional exposure to unusual pressure.
<b>Decisions/Supervisory Control</b>	Makes frequent decisions, affecting the individual and others using the product or service.

EDUCATION, EXPERIENCE AND SPECIAL REQUIREMENTS	
<b>Vocational/Educational Requirement</b>	Requires high school diploma or GED and any combination of education and experience equivalent to satisfactory completion of one year of college education in the electrical trade or a closely related field.
<b>Experience</b>	In addition to satisfying the vocational/education standards, this class requires a minimum of one year of related, full-time equivalent experience.
<b>Special Certifications and Licenses</b>	Requires a valid driver's license and a driving record that is in compliance with City Driving Standards. Special skills or equipment certification may be required.

City of Chesapeake

Class Title: Electrician I

**AMERICANS WITH DISABILITIES ACT (ADA) REQUIREMENTS**

The City of Chesapeake is an Equal Opportunity Employer. ADA requires the City to provide reasonable accommodations to qualified individuals with disabilities. Prospective and current employees are invited to discuss accommodations.

*This is a class specification and not an individual position description. A class specification defines the general character and scope of duties and responsibilities of all positions in a job classification, but is not intended to describe and does not necessarily list the essential job functions for a given position in a classification.*