

INSPECTION SCHEDULING CHECKLIST

Note: Approval must be obtained before proceeding to the next inspection.

Inspection Type	Requirements prior to the request inspection
Footing	The trench must be prepared and inspected prior to the placement of concrete. Any reinforcement or embedded items must be in place for this inspection.
Plumbing Slab	This inspection for is water and sewer lines that are installed prior to pouring a concrete slab. Sewer line must be filled with water for a test prior to inspection.
Water and Sewer Lines	This inspection is prior to covering water, sewer or both lines that extend from the house, to the utility lines.
Electrical Rough-in	Inspection of the electrical components prior to concealment. This includes all wiring and receptacle and switch boxes are installed.
Mechanical Rough-in	Inspection of the mechanical components including ductwork, sealing and insulation before concealment. This may be a two step process. This may also include a manufactured fireplace rough-in inspection where the flue pipe and clearances to combustibles are inspected.
Gas Pressure Test	Inspection prior to concealment of the gas line components under pressure.
Plumbing Rough-in	Inspection of the water, sewer and some fixtures prior to concealment.
Framing Inspection	Inspection of the structural parts of the enclosure including sill plates, anchorage, wood studs, floor and ceiling joist, sheathing, and rafters if applicable. All draft-stopping and fire-blocking must be installed. The framing inspection must be performed after the trades rough-In inspections have been approved. The trades include the electrical, mechanical, gas and plumbing rough-in inspections.
Insulation Inspection	At the completion of the required insulation installation, excluding accessible attic and crawl spaces before concealment and after the framing inspection.
Electrical Service	Inspection if applicable of the electrical service before concealment.
Final Electrical	At the completion of the electrical systems.
Final Mechanical	At the completion of the mechanical systems.
Final Gas	At the completion of the gas systems.
Final Plumbing	At the completion of the plumbing systems.
Final Building	At the completion of the project after all of the trades have received final approval. All well and septic systems must be installed and approved by the Health Department before the final building inspection can be performed. All work shown on the approved plans must be complete before the final building inspection can be approved. If applicable, the flood certificate must be submitted before the final building inspection. Final grade must be established. If applicable, Special Inspections must be completed and approved.