

Department of Development and Permits
306 Cedar Road
Post Office Box 15225
Chesapeake, Virginia 23328-5225
Tel. (757) 382-6018, 6890, 8424
Fax. (757) 382-8448

Application for Certified Third Party Elevator Inspectors

Name of Applicant	Company Name
Address:	
Telephone #	Q.E.I Certification Number
Email:	Q.E.I. Expiration Date
Description of Applicants Education (Training and Workshop): Please attach copies of training certification	
<p>The following documentation is to be submitted with completed application:</p> <ul style="list-style-type: none"> Copy of Q.E.I certification or Virginia State Certified Mechanic Copy of DHCD Certification (if applicable) or State/National Certification Copy of Certificate of Liability Insurance Copy of Business License 	
<p>By signing below, I certify that I am an independent elevator consultant, or an employee of an independent inspection agency, or employed by the insurer of the elevator unit. I certify that I have no business relationship including but not limited to financial or otherwise to any company that provides elevator services including installation, maintenance or any other elevator related activities in the State of Virginia.</p> <p>Signature: _____ Date: _____</p>	
<p>By signing below, I certify that I am a Q.E.I in good standing and request to perform certification inspections as required by the most recent edition of the Virginia Maintenance Code.</p> <p>Signature: _____ Date: _____</p>	
<p>Office Use Only Approved Rejected Date: _____</p> <p>Comments:</p> <p>_____</p> <p>_____</p> <p>Building Code Official: Patrick Hughes Signature: _____</p>	

Rev. 1/3/2017