

Project Summary

Project Number: **01-220**
 Project Title: **ADA Facility and Infrastructure Retrofits**
 Asset Type:
 Department: **Community Facilities Capital Projects**
 Project Type: **Renovation or Rehabilitation** Budget Year: **2020**
 Year Identified: **2018**
 Start Date: **7/1/2017** Project Status: **Funded**
 Est. Completion Date: **6/30/2021** Region:

Description:

This project will upgrade or replace existing sidewalks, doors, and restrooms in various City facilities to meet current accessibility standards.

Justification:

Upgrading older facilities to the current accessibility standards will improve access for citizens and employees.

Comments:

Although City facilities are in compliance with the Americans with Disabilities Act (ADA) because they were built before ADA was enacted, this project will provide funding to continue to bring more facilities up to the current standards outlined in the ADA. This project will also include improvements to public sidewalks in order to remove obstacles to persons with limited mobility.

Project Forecast

Year	Total Expense	Total Revenue	Difference
2020	50,000	50,000	0
2021	50,000	50,000	0
2022	50,000	50,000	0
	150,000	150,000	0

Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Cash - Lockbox City	100,000	50,000	100,000		250,000
	Total Revenue	100,000	50,000	100,000		250,000
Expense						
	Construction	100,000	50,000	100,000		250,000
	Total Expense	100,000	50,000	100,000		250,000
Obligated to Date:						0
						0.00 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
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Project Summary

Project Number: **50-230**
 Project Title: **Chesapeake Multipurpose Stadium**
 Asset Type:
 Department: **Community Facilities Capital Projects**
 Project Type: **New Facility** Budget Year: **2020**
 Year Identified: **2019**
 Start Date: **7/1/2018** Project Status: **Funded**
 Est. Completion Date: **6/30/2023** Region:

Description:

This project will provide for a conceptual design and master plan for the construction of a community multi-purpose stadium that will be available for use by the school district as well as the community.

Justification:

Two school stadiums are in need of replacement or major renovation. Construction of a community stadium is an opportunity for the city to partner with the school district to build a multi-purpose stadium that will also be available to the community via Parks, Recreation, and Tourism programs. The estimated cost of a regional facility ranges up to \$25.0 million for construction plus costs for design and land acquisition.

This immediate funding was needed to develop a master plan for the first regional stadium for the City Council and School Board to determine how the model could be used throughout the City. The master plan will also provide a better estimate of construction costs. The master plan was funded by \$750,000 from the City's one-time account (General Fund - fund balance). The remaining future construction costs can be addressed by transferring funding from the park expansion project (which will be financed).

Comments:

On June 12, 2018, City Council approved an amendment to the FY 2019-23 CIP that added this as a new project for FY 2019.

Project Forecast

Year	Total Expense	Total Revenue	Difference
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Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Fund Balance - General Fund	750,000				750,000
Total Revenue		750,000				750,000
Expense						
	Design & Engineering	750,000				750,000
Total Expense		750,000				750,000
Obligated to Date:						0
						0.00 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
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Project Summary

Project Number:	01-230		
Project Title:	CIBH - Study of 224 Great Bridge Blvd. Building Annex & Renovation		
Asset Type:			
Department:	Community Facilities Capital Projects		
Project Type:	Study	Budget Year:	2020
Year Identified:	2019	Project Status:	Funded
Start Date:	7/1/2018	Region:	
Est. Completion Date:	6/30/2021		

Description:

This project will conduct an architectural space and programming study of the entire facility at 224 Great Bridge Boulevard. It will also provide for professional design and construction administration services to develop and oversee a plan for renovations to the first floor, interior lobby of the main facility. The study will identify how to best re-use the space to create additional usable office space in the building that houses the psycho-social rehabilitation, because these services will be transitioning to the facility at the former Galilee Church property. The study will be used to plan to more effectively at 224 Great Bridge and to evaluate renovations options for the building annex.

Justification:

When the CIBH facility at 224 Great Bridge Boulevard was built in FY 2005, the staffing level was significantly less than the current level. Since FY 2005, the staffing level at this facility has increased by more than 50%. CIBH also has additional temporary staff, interns, and volunteers that work at this facility, but are not included in the permanent FTE count. CIBH staff have worked to maximize space, but the facility is beyond capacity. Renovating the building and moving staff could put off the necessity of building on to the 224 Great Bridge Blvd. building for a short time. The study will help identify the best use of this facility. Renovations to the first floor, interior lobby of the main facility are needed now, and will be completed as part of this project.

Comments:

On November 13, 2018, City Council approved an FY 2019 Capital Budget Amendment that added \$25,000 needed to complete this project. Funding was provided by a transfer from CIBH's Operating Budget (CIBH Fund Balance). Future funding will be needed for the renovation of the building annex based on the study's findings.

Project Forecast

Year	Total Expense	Total Revenue	Difference
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Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Fund Balance - Other Funds	100,000				100,000
Total Revenue		100,000				100,000
Expense						
	Design & Engineering	100,000				100,000
Total Expense		100,000				100,000
					Obligated to Date:	92,958
						92.96 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
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Project Summary

Project Number: **03-200**
 Project Title: **City Hall 6th Floor Redesign/Expansion for City Attorney & City Manager's Offices**
 Asset Type:
 Department: **Community Facilities Capital Projects**
 Project Type: **Renovation or Rehabilitation** Budget Year: **2020**
 Year Identified: **2016**
 Start Date: **7/1/2019** Project Status: **Funded**
 Est. Completion Date: **7/30/2024** Region:

Description:

This project was reauthorized to provide for a City Hall 6th Floor redesign to address crowding in the City Attorney's Office and provide space for the new Process Improvement Officer in the City Manager's Office.

Comments:

On June 25, 2019, City Council approved an amendment to the FY 2020-24 CIP that reauthorized this project and re-appropriated \$100,000 in lapsed funding that had fallen to the capital projects fund balance to this project for FY 2020. (Note: the original funding source was cash from the City Lockbox). See also City Council Agenda Item CM-4(A).

Project Forecast

Year	Total Expense	Total Revenue	Difference
2020	100,000	100,000	0
	100,000	100,000	0

Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Fund Balance - Capital Projects Fund		100,000			100,000
Total Revenue			100,000			100,000
Expense						
	Construction		100,000			100,000
Total Expense			100,000			100,000
Obligated to Date:						0
						0.00 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
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Project Summary

Project Number:	02-150		
Project Title:	Facilities - High Priority Renewal and Replacements - Phase III		
Asset Type:			
Department:	Community Facilities Capital Projects		
Project Type:	Renovation or Rehabilitation	Budget Year:	2020
Year Identified:	2011	Project Status:	Funded
Start Date:	7/9/2014	Region:	
Est. Completion Date:	7/30/2024		

Description:

This project will provide for critical repairs and replacement of components and systems in City buildings, including roofs, HVAC and other mechanical systems, security and alarm systems, elevators/escalators, major structural repairs, interior renovation, carpet/flooring, large-scale window replacement, and other major repairs. This project will address deferred maintenance of major building systems throughout the City.

Justification:

Facilities Maintenance developed a 5-year plan starting in FY 2016 to address the most pressing facility deficiencies. This will continue the 5-year maintenance into the next cycle of planning by adding requirements for FY 2024.

Comments:

For the FY 2020-24 CIP, the project plan was updated to add requirements for FY 2024. Improvements planned for FY 2024 include: replacing roof top units at Cuffee Community Center; replacing roofs at the J&DR Court and Public Safety building; upgrading various security systems; renovating restrooms at the Circuit and General District Courts; and renovating field offices at Public Utilities and Public Works.

Improvements planned/currently underway include: remodeling the Planning Dept. front lobby area for improved safety/accessibility and expanding the kitchen/storage area; replacing roofs at Indian River, River Crest, and Western Branch Community Centers and Central Library; overhauling elevators; renovating restrooms at facilities including J&DR Court; replacing carpet at Circuit and General District Courts; and security improvements identified by the Employee Safety and Security Committee.

Items completed in previous years included replacing roofs at RM Library and FS #11, roof sections at City Hall, carpet at City Hall, Libraries, and J&DR Court; remodeling FS #4 kitchen; and repairing elevators, thermal storage chillers, and ice storage tanks.

On February 28, 2017, City Council approved an FY 2017 Capital Budget amendment that transferred \$23,499 from this project to project # 01-190 "Cooling Tower for Courts, Public Safety, and Jail".

Project Forecast

Year	Total Expense	Total Revenue	Difference
2020	1,575,000	1,575,000	0
2021	2,180,000	2,180,000	0
2022	2,295,000	2,295,000	0
2023	2,335,000	2,335,000	0
2024	2,360,000	2,360,000	0
	10,745,000	10,745,000	0

Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Fund Balance - General Fund	2,400,000				2,400,000
	G.O. Debt - Short Term Financing	1,155,000				1,155,000
	Cash - Lockbox City	7,428,501	1,575,000	9,170,000		18,173,501
	Total Revenue	10,983,501	1,575,000	9,170,000		21,728,501
Expense						
	Design & Engineering			250,000		250,000
	Construction	10,983,501	1,575,000	8,820,000		21,378,501

Project Summary

Equipment			100,000	100,000
Total Expense	10,983,501	1,575,000	9,170,000	21,728,501
			Obligated to Date:	9,810,770
				45.15 %

Related Projects

Operating Budget Impact

<u>Budget Year</u>	<u>Exp (Rev)</u>	<u>FTE Impact</u>
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Project Summary

Project Number: **48-230**
 Project Title: **Joint City/School Garage Facility**
 Asset Type:
 Department: **Community Facilities Capital Projects**
 Project Type: **New Facility** Budget Year: **2020**
 Year Identified: **2019**
 Start Date: **7/1/2018** Project Status: **Funded**
 Est. Completion Date: **6/30/2021** Region:

Description:

This project will provide for the construction of a new facility for the maintenance of school buses and solid waste vehicles.

Comments:

On June 12, 2018, City Council approved an amendment to the FY 2019-23 CIP that added this as a new project for FY 2019. The estimated cost of the new facility is \$15.0 million (which included \$1.1 million for design in FY 2019 and \$13.9 million for construction in FY 2020). The plan cash funded the design phase from the City's one-time account (General Fund - fund balance), and debt funded the construction costs from general obligation bonds.

Project Forecast

Year	Total Expense	Total Revenue	Difference
2020	13,900,000	13,900,000	0
	13,900,000	13,900,000	0

Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Fund Balance - General Fund	1,100,000				1,100,000
	G.O. Debt - City		13,900,000			13,900,000
Total Revenue		1,100,000	13,900,000			15,000,000
Expense						
	Design & Engineering	1,100,000				1,100,000
	Construction		13,900,000			13,900,000
Total Expense		1,100,000	13,900,000			15,000,000
					Obligated to Date:	933,369
						6.22 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
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Project Summary

Project Number: **04-200**
 Project Title: **Juvenile Services Building Repairs- Phase I & II**
 Asset Type:
 Department: **Community Facilities Capital Projects**
 Project Type: **Renovation or Rehabilitation** Budget Year: **2020**
 Year Identified: **2016**
 Start Date: **7/1/2015** Project Status: **Funded**
 Est. Completion Date: **6/30/2021** Region:

Description:

This project will provide for major repairs to the Juvenile Services building. Phase I included replacing the boilers, carpet, wall coverings, door and lock mechanisms, gym floor, intercom system, plumbing systems, six rooftop air handlers, and exhaust fans. Phase I also updated the fire alarm system, repaved the service road and parking lots around the facility, and installed a dehumidifier to control moisture levels in the facility.

Phase II repairs will include replacing the roof, walk-in refrigerator/freezer, obsolete furniture, commercial washing machine, and two dryers; follow-on HVAC/plumbing work; renovating the staff restrooms, and adding a portable storage building.

Justification:

Portions of the facility date back to the 1960's, and many building components are failing. Phase I of this project funded many high priority needs, but did not anticipate the building remaining in operation beyond FY 2019 for up to another 8 -10 years. This project provides for additional high priority needs to enable the building to function properly for several more years.

Comments:

The first phase of this project anticipated the replacement of the Juvenile Services facility around the FY 2020 time frame, but this has changed and the facility replacement is now further out. Thus, further building repairs are needed since the current facility will remain in use for several more years. Funding to finish phase I and complete phase II was added in the FY 2020-24 CIP.

On November 15, 2016, City Council approved an amendment to the FY 2017 Capital Budget that changed the funding source of \$2 million of the project's budget from debt (general obligation bonds) to cash funding (City lockbox).

Project Forecast

Year	Total Expense	Total Revenue	Difference
2020	1,200,000	1,200,000	0
	1,200,000	1,200,000	0

Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Cash - Lockbox City	2,000,000	1,200,000			3,200,000
	Total Revenue	2,000,000	1,200,000			3,200,000
Expense						
	Design & Engineering	200,000	20,000			220,000
	Construction	1,800,000	1,060,000			2,860,000
	Equipment		100,000			100,000
	Other		20,000			20,000
	Total Expense	2,000,000	1,200,000			3,200,000
					Obligated to Date:	1,247,269
						38.98 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
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Project Summary

Project Number: **01-240**
 Project Title: **Juvenile Services Building Replacement**
 Asset Type:
 Department: **Community Facilities Capital Projects**
 Project Type: Replacement Budget Year: 2020
 Year Identified: 2020 Project Status: Funded
 Start Date: 7/1/2022 Region:
 Est. Completion Date: 7/30/2028

Description:

This project will replace the existing Juvenile Services Building, and will include conceptual design and construction of the new facility.

Justification:

Portions of the City's existing facility were built in the early 1960's. The facility also has a more modern addition constructed approx. 25 years ago. However, the building is functionally obsolete and expensive to maintain. The facility's capacity is also much larger than needed.

Comments:

The City plans to replace the facility within ten years. The preliminary cost estimate to complete the new facility is up to \$31 million.

Project Forecast

Year	Total Expense	Total Revenue	Difference
2023	500,000	500,000	0
	500,000	500,000	0

Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Fund Balance - General Fund			500,000		500,000
	G.O. Debt - City				31,000,000	31,000,000
Total Revenue				500,000	31,000,000	31,500,000
Expense						
	Design & Engineering			500,000	31,000,000	31,500,000
Total Expense				500,000	31,000,000	31,500,000
Obligated to Date:						0
						0.00 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
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Project Summary

Project Number: **02-240**
 Project Title: **LED Lighting Retrofits - Various Buildings**
 Asset Type:
 Department: **Community Facilities Capital Projects**
 Project Type: **Renovation or Rehabilitation** Budget Year: **2020**
 Year Identified: **2020**
 Start Date: **7/1/2019** Project Status: **Funded**
 Est. Completion Date: **6/30/2024** Region:

Description:

This project will provide for retrofitting lighting fixtures in various buildings from fluorescent fixtures to long-lifetime LED fixtures. Selected buildings will undergo large-scale retrofits of all or almost all existing fixtures.

Justification:

Replacing fluorescent lighting with LED lighting will result in operational savings and higher customer satisfaction (from fewer lighting failures and less time waiting for lamp replacements). While energy savings may not be large compared with the most efficient fluorescent lighting, the long lifetimes of modern LED lamps/fixtures result in less labor used for changing burned out lamps. Most LED lamps have warranties of five years or longer, but they can realistically be expected to last much longer than that.

Comments:

LED lighting technology has now matured to the point that adequate design and engineering has taken place, well-known manufacturers are supplying LED lamps and fixtures, and prices have dropped from just a few years ago. This is an ideal time to start a large-scale move toward LED lighting in City facilities.

Project Forecast

Year	Total Expense	Total Revenue	Difference
2020	100,000	100,000	0
2021	100,000	100,000	0
2022	100,000	100,000	0
2023	100,000	100,000	0
2024	100,000	100,000	0
	500,000	500,000	0

Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Fund Balance - General Fund		100,000	400,000		500,000
Total Revenue			100,000	400,000		500,000
Expense						
	Construction		100,000	400,000		500,000
Total Expense			100,000	400,000		500,000
Obligated to Date:						0
						0.00 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
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Project Summary

Project Number: **03-230**
 Project Title: **Library - Music Shelving Replacement**
 Asset Type:
 Department: **Community Facilities Capital Projects**
 Project Type: Replacement Budget Year: 2020
 Year Identified: 2019 Project Status: Funded
 Start Date: 7/1/2022 Region:
 Est. Completion Date: 6/30/2026

Description:

This project will provide for the replacement of the existing shelving for music collections at all city libraries.

Justification:

Replacement shelving is needed because some units have collapsed and other units have laminate peeling. Additionally, the current shelving does not offer the flexibility or interchangeability that is now needed. The existing wooden shelves provide less linear feet of space. The replacement steel shelving is interchangeable, easy to clean, easy to maintain, and generally lasts for decades.

Comments:

Each library location has a different shelving configuration for music, all of which is no longer adequate for the collection. Some shelving units were purchased second hand, re-purposed, and cobbled together to house the music collection.

Project Forecast

Year	Total Expense	Total Revenue	Difference
2023	175,000	175,000	0
	175,000	175,000	0

Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Cash - Lockbox City			175,000		175,000
	Total Revenue			175,000		175,000
Expense						
	Equipment			150,000		150,000
	Other			25,000		25,000
	Total Expense			175,000		175,000
				Obligated to Date:		0
						0.00 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
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Project Summary

Project Number: **04-230**
 Project Title: **Library - Shelving Replacement**
 Asset Type:
 Department: **Community Facilities Capital Projects**
 Project Type: Replacement Budget Year: 2020
 Year Identified: 2019 Project Status: Funded
 Start Date: 7/1/2022 Region:
 Est. Completion Date: 6/30/2026

Description:

This project will provide for the replacement of wooden shelving at Russell Memorial, South Norfolk Memorial, and Greenbrier Libraries.

Justification:

While aesthetically pleasing, the wooden shelving is not holding up to the weight of materials or organizational needs. The shelves are bowing and buckling under the weight of materials and are reinforced one at a time. The laminate is peeling and must be taped or glued back in place. The combination of straight and slanted shelves does not provide the needed flexibility or interchangeability. The wooden shelves also provide less linear feet of space. The replacement steel shelving is interchangeable, easy to clean, easy to maintain, and generally lasts for decades.

Comments:

Steel shelving was replaced with wooden shelving at Russell Memorial, South Norfolk Memorial, and Greenbrier Libraries between the years of 2010 and 2013. The wooden shelves are now in need of replacement.

Project Forecast

Year	Total Expense	Total Revenue	Difference
2023	400,000	400,000	0
	400,000	400,000	0

Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Cash - Lockbox City			400,000		400,000
	Total Revenue			400,000		400,000
Expense						
	Equipment			325,000		325,000
	Other			75,000		75,000
	Total Expense			400,000		400,000
				Obligated to Date:		0
						0.00 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
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Project Summary

Project Number: **03-240**
 Project Title: **Library Book Lockers**
 Asset Type:
 Department: **Community Facilities Capital Projects**
 Project Type: **New Facility** Budget Year: **2020**
 Year Identified: **2020**
 Start Date: **7/1/2019** Project Status: **Funded**
 Est. Completion Date: **7/30/2020** Region:

Description:

This project will increase library services to outlying areas without the addition of library branches by adding two library lockers to areas where community members have the most difficulty reaching a traditional library branch. The library will partner with an existing community center or other centrally located facility in the areas to serve as the site locations for the library lockers. The library locker initiative will allow patrons to check out books and other library materials online, and then retrieve them from the individual lockers.

Justification:

The most rural areas of Chesapeake do not have access to library services in the traditional sense. Patrons in these areas are desperate for library access, but building a freestanding library would take years to complete and is cost prohibitive. The library lockers solution will allow these patrons to have better access to library materials by placing lockers within their communities. The process would work similarly to a current inter-library loan, but instead of delivering items between library branches, existing library couriers will deliver the requested materials to the library lockers on a regular schedule. Once ready for pick-up, patrons will be able to retrieve their requested materials from the locker.

Comments:

The Library is researching the final site locations for the library lockers as well as the technology needed to operate them.

Project Forecast

Year	Total Expense	Total Revenue	Difference
2020	113,000	113,000	0
	113,000	113,000	0

Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Fund Balance - General Fund		113,000			113,000
Total Revenue			113,000			113,000
Expense						
	Equipment		112,000			112,000
	Other		1,000			1,000
Total Expense			113,000			113,000
Obligated to Date:						0
						0.00 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
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Project Summary

Project Number: **04-150**
 Project Title: **Municipal Parking Lots and Sidewalks II**
 Asset Type:
 Department: **Community Facilities Capital Projects**
 Project Type: **Renovation or Rehabilitation** Budget Year: **2020**
 Year Identified: **2011**
 Start Date: **7/2/2012** Project Status: **Funded**
 Est. Completion Date: **7/30/2024** Region:

Description:

This project will provide for critical repair and replacement of parking lots, sidewalks, and concrete ramps at City facilities such as Fire Stations, etc. Funding will also be used for re-stripping parking spaces, fire lane markings, and curbs.

Justification:

Parking lots and sidewalks must be maintained so they do not present walking and driving hazards to citizens and employees. ADA and fire lane markings are particularly important to maintain on a regular basis to meet codes and regulations.

Comments:

Funding has historically been provided for renovation of parking lots and sidewalks at City facilities. Funding levels in recent years have enabled Facilities Maintenance to eliminate a significant backlog of deteriorated parking lots and sidewalks. The five year improvement plan is updated annually, and annual funding is programmed to continue improvements to maintain necessary levels of maintenance.

For the FY 2020-24 CIP, the project plan was updated to add requirements for FY 2024, which include patching, repaving, and re-stripping work at various parking lots, repairing curbs at City facilities, and repairing storm drainage systems in parking lots.

Project Forecast

Year	Total Expense	Total Revenue	Difference
2020	150,000	150,000	0
2021	150,000	150,000	0
2022	150,000	150,000	0
2023	200,000	200,000	0
2024	200,000	200,000	0
	850,000	850,000	0

Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Fund Balance - General Fund	600,000				600,000
	Cash - Lockbox City	500,000	150,000	700,000		1,350,000
	Total Revenue	1,100,000	150,000	700,000		1,950,000
Expense						
	Construction	1,100,000	150,000	700,000		1,950,000
	Total Expense	1,100,000	150,000	700,000		1,950,000
					Obligated to Date:	1,099,825
						56.40 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
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Project Summary

Project Number: **04-240**
 Project Title: **Public Works - Bowers Hill Yard Facility Renovations**
 Asset Type:
 Department: **Community Facilities Capital Projects**
 Project Type: **Renovation or Rehabilitation** Budget Year: **2020**
 Year Identified: **2020**
 Start Date: **7/1/2019** Project Status: **Funded**
 Est. Completion Date: **6/30/2024** Region:

Description:

This project will replace the deteriorated office and restroom facilities with new modular constructed or pre-engineered facilities for the Public Works Bowers Hill Yard Facility. Selected existing buildings will undergo large-scale retrofits of all or almost all existing fixtures and finishes.

Justification:

Poor facilities for field personnel do not provide the necessary working space or safe shop areas needed for fabrication and equipment repairs. The existing temporary facilities and restrooms are in poor condition beyond economic repair. Inattention to providing safe, sanitary, and attractive work spaces is contributing to low employee morale and productivity. Field personnel are asked to occupy spaces that most other City employees would consider totally inadequate and demeaning.

Comments:

The field operations for Public Works' Bridge division as well as some Streets and Stormwater division crews operate out of the Bowers Hill Yard. The existing facilities consist of outdated and inefficient shop facilities, non-ADA and unsanitary restrooms, and overcrowded office spaces. Other functions have been housed in temporary trailers for several years, but those trailers are also deteriorating.

Project Forecast

Year	Total Expense	Total Revenue	Difference
2020	300,000	300,000	0
	300,000	300,000	0

Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Fund Balance - General Fund		300,000			300,000
Total Revenue			300,000			300,000
Expense						
	Construction		300,000			300,000
Total Expense			300,000			300,000
Obligated to Date:						0
						0.00 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
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Project Summary

Project Number: **05-240**
 Project Title: **Public Works - Greenbrier Yard Storage Building Replacement (925 Executive Blvd.)**
 Asset Type:
 Department: **Community Facilities Capital Projects**
 Project Type: Replacement Budget Year: 2020
 Year Identified: 2020 Project Status: Funded
 Start Date: 7/1/2019 Region:
 Est. Completion Date: 7/30/2024

Description:

This project will provide for a pre-engineered building for the Public Works Greenbrier Yard to replace the warehouse that was destroyed by fire in 2014. The new facility will also provide interior restrooms, adequate and proper storage areas for tools and equipment, and meeting areas.

Justification:

The existing temporary wooden storage sheds are inefficient and deteriorating. Material and equipment inventory control is difficult because storage is spread-out at multiple, small locations across the yard. Equipment is improperly stored outside out of necessity, and is subject to bad weather impacts that lead to premature extensive repairs and shorter equipment lifespans. Public Works field personnel are required to use a portable restroom trailer located in the parking lot during all types of inclement weather.

Comments:

In December 2014, a fire destroyed the main Public Works equipment storage building located at 925 Executive Boulevard. After the fire, Public Works purchased wooden sheds for temporary storage of materials and tools, installed a temporary portable restroom trailer, and due to necessity moved larger equipment outside to uncovered storage.

Due to the fire damage, this facility required demolition and replacement. Demolition was completed under capital project # 34-190. However, the replacement structure has not yet been constructed because the plans were placed on hold pending a decision on whether the rest of Public Works' operations and facilities will remain at the current location in Greenbrier.

For the FY 2020-24 CIP, it was determined this project should move forward to construction because it will replace the original structure destroyed by fire and the temporary measures that have exceeded their useful life. The total estimated cost of construction and replacement is \$735,000, which will be funded in FY 2020 by the remaining insurance settlement plus local funding. (Note: The remaining \$235,179 unspent from the insurance settlement will be transferred to this new project from project # 34-190).

Project Forecast

Year	Total Expense	Total Revenue	Difference
2020	735,000	735,000	0
	735,000	735,000	0

Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Fund Balance - General Fund		499,821			499,821
	Fund Balance - Capital Projects Fund		235,179			235,179
Total Revenue			735,000			735,000
Expense						
	Construction		735,000			735,000
Total Expense			735,000			735,000
					Obligated to Date:	0
						0.00 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
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Project Summary

Project Number: **01-150**
 Project Title: **Public Works/Public Utilities Operating Facilities Relocation**
 Asset Type:
 Department: **Community Facilities Capital Projects**
 Project Type: Replacement Budget Year: 2020
 Year Identified: 2011 Project Status: Funded
 Start Date: 4/1/2013 Region:
 Est. Completion Date: 7/30/2025

Description:

This project will provide for the preparation of a master plan for the replacement of the existing Public Works / Public Utilities facilities at the Greenbrier Butts Station Yards. It will also provide for the design and construction of the new facilities at the existing site. It will include site work, roadwork, BMP enhancements, utilities, parking, shops, crew bays, storehouse, wash racks, admin building, and emergency generators.

Justification:

This project is on hold pending management review. Existing facilities are deteriorated, unsanitary, and functionally inadequate for efficient and safe operations. Hurricane resistant facilities are necessary for continuity of operations and recovery efforts following emergencies. Public Works and Public Utilities operations will be co-located to enable shared use of resources.

Comments:

This project combined Public Works project # 01-150 "Butts Station-Phase I Public Works Operations Building" (\$9,700,000) and Public Utilities project # 23-120 "Storm Harden Operations Building" (\$4,000,000). Master planning has been completed for the Greenbrier site.

Project Forecast

Year	Total Expense	Total Revenue	Difference
2021	14,500,000	14,500,000	0
2024	4,000,000	4,000,000	0
	18,500,000	18,500,000	0

Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Cash - Lockbox City			1,000,000		1,000,000
	G.O. Debt - City	9,700,000		13,500,000		23,200,000
	Revenue Bonds - Utility Fund	4,000,000		4,000,000	4,000,000	12,000,000
Total Revenue		13,700,000		18,500,000	4,000,000	36,200,000
Expense						
	Design & Engineering	1,950,000				1,950,000
	Construction	10,850,000		13,250,000	4,000,000	28,100,000
	Land Acquisition	400,000		2,020,471		2,420,471
	Equipment	500,000		2,250,000		2,750,000
	Software			100,000		100,000
	Other			879,529		879,529
Total Expense		13,700,000		18,500,000	4,000,000	36,200,000
					Obligated to Date:	2,708,850
						7.48 %

Related Projects

Project Summary

Operating Budget Impact

<u>Budget Year</u>	<u>Exp (Rev)</u>	<u>FTE Impact</u>
2026	305,000	5.4

Project Summary

Project Number: **06-240**
 Project Title: **Security Improvements - Various Facilities**
 Asset Type:
 Department: **Community Facilities Capital Projects**
 Project Type: Addition or Expansion Budget Year: 2020
 Year Identified: 2020
 Start Date: 7/1/2019 Project Status: Funded
 Est. Completion Date: 7/30/2024 Region:

Description:

This project will provide for safety and security upgrades that are recommended by the Employee Safety and Security Working Group. The exact nature of these items is unknown at this time, but good examples would be glass storefront protection at customer service counters, crosswalk enhancement with passive/active traffic systems, additional card access systems, additional surveillance cameras, etc.

Justification:

Security audits (CPTED and DHS) have identified gaps in desired security at City facilities. The City has made good progress in closing some gaps and identifying steps improve in other areas, but there is still significant work to be done to achieve the desired level of safety and security for both employees and citizens who visit public facilities.

Comments:

The Employee Safety and Security Working Group has identified several areas where employee and citizen safety can be improved. Projects to improve parking lot lighting are underway, and an active traffic control system has been installed at the Holt/Shea crosswalk. As the group continues to develop concepts to improve security, new upgrades and improvements will be required.

Project Forecast

Year	Total Expense	Total Revenue	Difference
2020	200,000	200,000	0
	200,000	200,000	0

Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Fund Balance - General Fund		200,000			200,000
Total Revenue			200,000			200,000
Expense						
	Design & Engineering		25,000			25,000
	Construction		50,000			50,000
	Equipment		125,000			125,000
Total Expense			200,000			200,000
Obligated to Date:						0
						0.00 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
2022	3,000	0.0

Project Summary

Project Number: **02-160**
 Project Title: **Solid Waste Facilities Relocation**
 Asset Type:
 Department: **Community Facilities Capital Projects**
 Project Type: Replacement Budget Year: 2020
 Year Identified: 2012 Project Status: Funded
 Start Date: 7/1/2011 Region:
 Est. Completion Date: 6/30/2022

Description:

This project will provide for the design and construction of new Solid Waste facilities to replace the facilities at Butts Station. The new facilities will include administrative offices, secure storage for containers and equipment, employee parking, and refuse truck parking.

Justification:

Existing Solid Waste facilities are located on property that is planned for private development. The existing facilities must be relocated to make way for redevelopment.

Comments:

This project has been on hold while staff considered the viability of relocating the operations center. Revised estimates for the total project cost with the relocation indicate additional funding may be needed. Staff are working to minimize additional project costs by evaluating design and engineering alternatives that will still address capacity needs and maintain level of service.

Project Forecast

Year	Total Expense	Total Revenue	Difference
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Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	G.O. Debt - City	5,470,000				5,470,000
Total Revenue		5,470,000				5,470,000
Expense						
	Design & Engineering	241,000				241,000
	Construction	4,908,000				4,908,000
	Equipment	65,000				65,000
	Other	256,000				256,000
Total Expense		5,470,000				5,470,000
Obligated to Date:						223,250
						4.08 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
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Project Summary

Project Number:	02-200		
Project Title:	Voting Equipment		
Asset Type:			
Department:	Community Facilities Capital Projects		
Project Type:	Replacement	Budget Year:	2020
Year Identified:	2016	Project Status:	Funded
Start Date:	9/12/2017	Region:	
Est. Completion Date:	6/30/2023		

Description:

This project will provide for the replacement of voting machines and electronic poll books for all polling places, as well as the necessary equipment for the office to setup the equipment for the polling places.

Justification:

Each precinct requires an optical scan, DRE, and at least two electronic poll books.

Comments:

The timing of the project funding will be revised in a July 2019 Amendment to the FY 2020 Capital Budget. The Registrar anticipates 8 new precincts will be needed based on the upcoming results of the 2020 Census. However, the \$100,000 planned to purchase the new voting equipment systems needs to be moved up to FY 2020 in order to allow time for implementation in advance of the next presidential election.

On September 12, 2017, City Council approved an FY 2018 Capital Budget amendment and emergency appropriation of \$738,081 to this project from the City's one-time account (General Fund - fund balance) because the current Direct-Recording Electronic (DRE) Voting equipment used for compliance with the Americans with Disabilities Act (ADA) may no longer be accepted by the Virginia Dept. of Elections. The current voting system was initially slated to be replaced after the 2020 Census, but due to this change the DRE equipment required immediate replacement in order to be ready for absentee voting for the November 2017 election.

The City currently has 64 polling places, 8 of which approach or exceed 3,500 registered voters. The need for 72 polling places is expected in the foreseeable future. The next redistricting will occur in 2021, which may also impact the number of precincts required.

Project Forecast

Year	Total Expense	Total Revenue	Difference
2020			0
2021	100,000	100,000	0
2022			0
2024			0
	100,000	100,000	0

Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Fund Balance - General Fund	738,081		100,000		838,081
Total Revenue		738,081		100,000		838,081
Expense						
	Equipment	738,081		100,000		838,081
Total Expense		738,081		100,000		838,081
Obligated to Date:						738,081
						88.07 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
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Project Summary

Fully Funded

Project Number: **21-200**
 Project Title: **ADA Door & Restroom Retrofits at Various Facilities - Phase I**
 Asset Type:
 Department: **Community Facilities Capital Projects**
 Project Type: **Renovation or Rehabilitation** Budget Year: **2020**
 Year Identified: **2016**
 Start Date: Project Status: **Fully Funded**
 Est. Completion Date: Region:

Description:

This project will upgrade or replace existing entrance doors and restroom doors in various City facilities to meet current accessibility standards. The primary focus will be facilities that are frequented by citizens and other patrons, including: City Hall, Community Centers, Courts, Integrated Behavioral Health, Libraries, Public Health, Social Services, Treasurer/Revenue Offices, etc.

Justification:

Numerous City facilities have entrance doors and restroom doors that do not meet current accessibility design standards. These doors present a significant physical challenge to handicapped and/or elderly patrons, citizens, and employees. At a minimum, the first floor main entrance doors and restrooms should be upgraded to current accessibility standards.

Comments:

A few ADA entrance door retrofits were completed in previous years when funding was available in by previous phases of the "High Priority Renewal and Replacement" project. Although older facilities with ADA deficiencies are not in violation because they were built before ADA was enacted, this project will enable the City to upgrade additional building deficiencies to meet current standards.

Project Forecast

Year	Total Expense	Total Revenue	Difference
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Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Cash - Lockbox City		440,000			440,000
Total Revenue			440,000			440,000
Expense						
	Construction		440,000			440,000
Total Expense			440,000			440,000
Obligated to Date:						107,217
						24.37 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
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Project Summary

Fully Funded

Project Number:	01-210		
Project Title:	CIBH - Parking Addition		
Asset Type:			
Department:	Community Facilities Capital Projects		
Project Type:	Addition or Expansion	Budget Year:	2020
Year Identified:	2017	Project Status:	Fully Funded
Start Date:	7/1/2016	Region:	
Est. Completion Date:	12/30/2019		

Description:

This project will provide for the construction of additional parking spaces for the existing Chesapeake Integrated Behavioral Healthcare (CIBH) facility located on Great Bridge Boulevard.

Justification:

The CIBH facility is chronically short of parking spaces. As the 100 available spaces are often filled, customers routinely park along the ingress and egress lanes instead of parking spaces.

Comments:

Adjacent land for parking expansion was acquired. In FY 2016, approx. \$50,000 from CIBH operating funds was used to cover design costs. Design was completed in FY 2016. This project will only address the construction of the parking addition and will be funded by CIBH fund balance.

Project Forecast

Year	Total Expense	Total Revenue	Difference
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Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Fund Balance - Other Funds	350,000				350,000
Total Revenue		350,000				350,000
Expense						
	Construction	350,000				350,000
Total Expense		350,000				350,000
Obligated to Date:						261,689
						74.77 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
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Project Summary

Fully Funded

Project Number: **14-190**
 Project Title: **CIBH - Psychosocial Day Support Building Expansion (Coastal Clubhouse)**
 Asset Type:
 Department: **Community Facilities Capital Projects**
 Project Type: Addition or Expansion Budget Year: 2020
 Year Identified: 2015
 Start Date: 7/1/2014 Project Status: Fully Funded
 Est. Completion Date: 12/30/2019 Region:

Description:

This project was originally planned to provide for the addition of 8,000 sq. ft. to the existing Psychosocial Day Support Building (Coastal Clubhouse). The addition would have provided for an upgraded kitchen, an elevator, additional meeting and dining space, restrooms, and space for a thrift store. City staff also reviewed alternative designs that would move the facility to another site.

After review, it was determined the CIBH psychosocial day support service should be moved to the former Galilee Church site. This project will include the renovation of the Galilee Church building located at the intersection of Great Bridge Blvd. and Dominion Blvd. The renovation will provide for interior and exterior modifications to adapt the building for use by CIBH staff to operate the psychosocial program. The renovation will also include replacement of HVAC, plumbing, and other building system improvements.

Justification:

The expansion or relocation of the Psychosocial Rehabilitation Service Program (Coastal Clubhouse) building is necessary to provide skill building and recovery based services to more individuals who need those services to live as independently as possible in the community. Currently, there is a waiting list for individuals who are requesting this service because the current building is too small. A larger facility will allow an increased program census and a larger variety of support groups, educational workshops, and skill building activities. An increased program census will result in increased Medicaid revenue, which will surpass the operating expenses of a larger facility.

Comments:

Design is in the final stages. Construction is expected to begin during FY 2019.

The total project cost is estimated to be \$2,079,000. This was originally funded in FY 2014 as a renovation to the existing structure with a budget of \$500,000. The difference of \$1,579,000 was funded in the FY 2018-22 CIP for FY 2018. This project is funded by CIBH fund balance.

Project Forecast

Year	Total Expense	Total Revenue	Difference
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Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Fund Balance - Other Funds	2,079,000				2,079,000
Total Revenue		2,079,000				2,079,000
Expense						
	Construction	2,079,000				2,079,000
Total Expense		2,079,000				2,079,000
Obligated to Date:						416,665
						20.04 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
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Project Summary

Fully Funded

Project Number: **02-220**
 Project Title: **Facility - Capital Improvement and Utilization Study**
 Asset Type:
 Department: **Community Facilities Capital Projects**
 Project Type: Study Budget Year: 2020
 Year Identified: 2018 Project Status: Fully Funded
 Start Date: Region:
 Est. Completion Date:

Description:

This project will provide for a comprehensive City-wide facilities study to identify current facility conditions, inventory key mechanical/building systems, identify backlog needs in order to develop a strategic life-cycle maintenance plan and to address the highest priority needs. The study will also provide recommendations for reviewing the City's complement of facilities to determine best use for current and future needs.

Justification:

The study will provide a framework to ensure facility capital investments are allocated to address highest priority needs and strategically timed to maximize the investment based on mechanical/building life-cycle needs. The study will also provide guidance to maximize facility utilization.

Project Forecast

Year	Total Expense	Total Revenue	Difference
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Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Cash - Lockbox City	175,000				175,000
Total Revenue		175,000				175,000
Expense						
	Other	175,000				175,000
Total Expense		175,000				175,000
Obligated to Date:						175,000
						100.00 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
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Project Summary

Fully Funded

Project Number: **02-230**
 Project Title: **Feasibility Study for New Facility for City Records Storage**
 Asset Type:
 Department: **Community Facilities Capital Projects**
 Project Type: Study Budget Year: 2020
 Year Identified: 2019 Project Status: Fully Funded
 Start Date: 7/1/2018 Region:
 Est. Completion Date: 6/30/2020

Description:

This project will provide for analysis of the City's current record storage process, fiscal needs, and limitations to determine whether or not the City can consolidate record storage in one location in either an existing facility or a new facility on a new site, or whether the city should use private vendor(s) for storage. This study will include the development of program requirements, analysis of the different options, and a cost estimate.

Justification:

The Library of Virginia requires official records to be stored in temperature-controlled, humidity-controlled, secure areas. The purpose of a centralized records facility will be to create a safer, long-term storage solution for the city's inactive and permanent records. It will also encourage efficiency by saving office space, combining departments' resources, and allowing for easier location and retrieval of records. This will assist with day-to-day operations, and make it easier to track existing records and determine which have exceeded their retention schedules.

Comments:

The City of Chesapeake has never had a centralized storage location for all City records. Currently, City records are stored in a variety of areas on-site, off-site, and in rental storage units. Many of the units are not safe from the elements and are vulnerable to issues such as fire, flooding, insects, and humidity. Additionally, many of the existing storage areas are running out of space.

Project Forecast

Year	Total Expense	Total Revenue	Difference
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Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Cash - Lockbox City	100,000				100,000
Total Revenue		100,000				100,000
Expense						
	Other	100,000				100,000
Total Expense		100,000				100,000
Obligated to Date:						0
						0.00 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
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Project Summary

Fully Funded

Project Number: **15-190**
 Project Title: **Intellectual Disability Day Support Building - Renovation**
 Asset Type:
 Department: **Community Facilities Capital Projects**
 Project Type: Renovation or Rehabilitation Budget Year: 2020
 Year Identified: 2015
 Start Date: 7/2/2014 Project Status: Fully Funded
 Est. Completion Date: Region:

Description:

This project will provide for the renovation and expansion of the building located at 2104 Stepping Stone Square, which is used for the Day Support Program for individuals with intellectual disabilities. This project will include renovations to the kitchen, bathrooms, changing areas, front office, activity rooms, and adding floor coverings to the current concrete floors.

Justification:

The renovation will provide an environment more conducive to service delivery. The current state of the building is becoming a disincentive to prospective new program participants which means the fee revenue could be increased if the improvements are made.

Comments:

Funding will be provided by the CIBH fund balance.

Project Forecast

Year	Total Expense	Total Revenue	Difference
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Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Cash - Other City Funds		265,100			265,100
Total Revenue			265,100			265,100
Expense						
	Construction		265,100			265,100
Total Expense			265,100			265,100
Obligated to Date:						24,900
						9.39 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
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Project Summary

Fully Funded

Project Number: **02-180**
 Project Title: **Jordan Bridge Memorial**
 Asset Type:
 Department: **Community Facilities Capital Projects**
 Project Type: **New Facility** Budget Year: **2020**
 Year Identified: **2014**
 Start Date: Project Status: **Fully Funded**
 Est. Completion Date: Region:

Description:

This project will provide for the design and construction of a memorial to the old Jordan Bridge as part of the Elizabeth River City Park.

Justification:

Community interest.

Comments:

This project will be Phase III of Elizabeth River City Park. Funding was provided by cash remaining in the old Jordan Bridge Enterprise Fund (previously transferred to the Capital Projects Fund).

Project Forecast

Year	Total Expense	Total Revenue	Difference
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Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Cash - Other City Funds	100,000				100,000
Total Revenue		100,000				100,000
Expense						
	Other	100,000				100,000
Total Expense		100,000				100,000
Obligated to Date:						0
						0.00 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
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Project Summary

Fully Funded

Project Number: **02-210**
 Project Title: **Library - Customer Service Desk Replacements**
 Asset Type:
 Department: **Community Facilities Capital Projects**
 Project Type: Replacement Budget Year: 2020
 Year Identified: 2017 Project Status: Fully Funded
 Start Date: 7/1/2016 Region:
 Est. Completion Date: 7/30/2020

Description:

This project will provide for replacement of the customer service desks at the Central, Russell Memorial, and Indian River libraries.

Justification:

The Library has five (5) service desks that are original to their respective buildings. Each customer service desk has passed its useful life and no longer meets customer service standards. As these desks are replaced, the Library will be consolidating service points to better serve citizens and manage staffing issues.

Comments:

The Indian River Library service desk replacement project is scheduled to be completed in FY 2019. Design is underway for the Central Library project. It is also scheduled to be completed in FY 2019. The Russell Memorial Library project has not started, but is expected to be completed in FY 2020.

Project Forecast

Year	Total Expense	Total Revenue	Difference
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Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Fund Balance - General Fund	182,500				182,500
Total Revenue		182,500				182,500
Expense						
	Other	182,500				182,500
Total Expense		182,500				182,500
Obligated to Date:						33,578
						18.40 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
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Project Summary

Fully Funded

Project Number: **03-210**
 Project Title: **Library - Russell Memorial Parking Addition**
 Asset Type:
 Department: **Community Facilities Capital Projects**
 Project Type: **Addition or Expansion** Budget Year: **2020**
 Year Identified: **2017**
 Start Date: **7/1/2016** Project Status: **Fully Funded**
 Est. Completion Date: **6/30/2020** Region:

Description:

This project will provide for the design and construction of additional parking spaces at Russell Memorial Library to add capacity to the existing parking area.

Justification:

The population in the City's Western Branch area has increased by 63% from 1988 (21,519) to 2018 (35,174). Library use has kept pace with the increases, which has resulted in a chronic shortage of parking spaces at Russell Memorial Library. Since the current 75 available spaces are often filled, citizens routinely park along the ingress and egress lanes. Library usage increases during tax season (February to May). During this time, many customers and staff are forced to park in a nearby church parking lot that is located across a busy road (Taylor Rd.).

Comments:

This project has been approved by City Council and the City Attorney. The land dedication by the developer is in process. The developer's engineer is expected to submit an exhibit with the schedule soon. The RFP for the consultant is in the procurement process. Construction is expected to begin in FY 2019.

Project Forecast

Year	Total Expense	Total Revenue	Difference
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Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Proffers	500,000				500,000
Total Revenue		500,000				500,000
Expense						
	Design & Engineering	50,000				50,000
	Construction	430,000				430,000
	Land Acquisition	20,000				20,000
Total Expense		500,000				500,000
Obligated to Date:						41,220
						8.24 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
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Project Summary

Fully Funded

Project Number:	01-160		
Project Title:	Mosquito Control Facilities Relocation		
Asset Type:			
Department:	Community Facilities Capital Projects		
Project Type:	New Facility	Budget Year:	2020
Year Identified:	2012	Project Status:	Fully Funded
Start Date:	7/3/2011	Region:	
Est. Completion Date:	12/30/2019		

Description:

This project will provide for the relocation of the Mosquito Control Commission operations. This is the first phase of a plan developed in 2008 to move the City Operations Center from Greenbrier so the property might be available for a better use by a private developer.

Justification:

This project enhances Mosquito Control Commission operations by combining all functions at one site. It also allows for a different use of the existing site off Executive Drive in Greenbrier.

Comments:

In FY 2016, City Council approved additional funding and a resolution to complete this project modified to include relocation of the facilities plus covered parking. The additional costs were shared by the Mosquito Control Commission and the City.

Project Forecast

Year	Total Expense	Total Revenue	Difference
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Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Fund Balance - General Fund	2,132,320				2,132,320
	Fund Balance - Other Funds	1,250,000				1,250,000
	G.O. Debt - City	3,828,000				3,828,000
Total Revenue		7,210,320				7,210,320
Expense						
	Design & Engineering	433,000				433,000
	Construction	6,269,320				6,269,320
	Equipment	60,000				60,000
	Other	448,000				448,000
Total Expense		7,210,320				7,210,320
					Obligated to Date:	5,913,592
						82.02 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
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Project Summary

Fully Funded

Project Number:	08-190		
Project Title:	Public Health Center/Health Department Expansion		
Asset Type:			
Department:	Community Facilities Capital Projects		
Project Type:	Renovation or Rehabilitation	Budget Year:	2020
Year Identified:	2015	Project Status:	Fully Funded
Start Date:	12/2/2014	Region:	
Est. Completion Date:	6/30/2021		

Description:

This project will expand the Public Health Center building at 748 Battlefield Boulevard by adding a 14,831 sq. ft., two-story addition on the south side of building and expanding the public/staff training room on the north side of the building.

This project will increase the facility capacity by 52% on the existing Public Health Center property owned by the City. The City will recover a portion of the construction costs through annual base payments from the State in the form of increased lease payments (State Public Health Budget) over 30 years with the State paying 55% of the project cost amortization.

Justification:

The Public Health Center is over 35 years old. The facility is filled beyond capacity and needs additional space to serve the City's growing population. The facility is the Health Dept. headquarters supporting administration, emergency operations, environmental health services, clinical health services, field health services, WIC (Women, Infants, and Children food nutrition program), and occupational health services. This expansion will also provide needed space to support training for the public and department staff.

Comments:

On January 22, 2019, City Council approved an FY 2019 Capital Budget Amendment that appropriated an additional \$362,000 needed to complete construction. Funding was provided by general obligation bonds.

Project is underway. This project was originally requested in 2006, and building overcrowding has increased since then due to the loss of the second clinic site in South Norfolk. An updated project construction cost estimate was completed in August 2013, and pre-construction plans were updated to reflect expansion of the first floor clinic.

Project Forecast

Year	Total Expense	Total Revenue	Difference
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Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	G.O. Debt - City	5,920,826				5,920,826
Total Revenue		5,920,826				5,920,826
Expense						
	Design & Engineering	730,000				730,000
	Construction	4,086,826				4,086,826
	Equipment	250,000				250,000
	Other	854,000				854,000
Total Expense		5,920,826				5,920,826
Obligated to Date:						4,848,705
						81.89 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
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Project Summary

Fully Funded

Project Number:	34-190		
Project Title:	Public Works Building Replacement (925 Executive Blvd.)		
Asset Type:			
Department:	Community Facilities Capital Projects		
Project Type:	Replacement	Budget Year:	2020
Year Identified:	2015	Project Status:	Fully Funded
Start Date:	1/27/2015	Region:	
Est. Completion Date:	12/30/2019		

Description:

This project will provide for the replacement of the Public Works Stockroom/Shop building located at 925 Executive Boulevard that was destroyed in the December 2014 fire. Due to the fire damage, this Public Works facility will require demolition and replacement.

Justification:

Insurance settlement for the "structure" will fund the replacement of the building structure. A separate insurance settlement for the business personal property loss covered under "contents coverage" will fund the replacement of the lost inventory, supplies and equipment.

Comments:

In December 2014, a fire destroyed the main Public Works equipment storage building located at 925 Executive Boulevard. After the fire, wooden sheds were purchased as temporary material and tool storage measures, a temporary portable restroom trailer was installed, and larger equipment was moved outside to uncovered storage (also intended to be temporary).

Due to the fire damage, this facility required demolition and replacement. The insurance settlement for the "structure" will fund the building structure replacement. On January 27, 2015, City Council appropriated the insurance proceeds of \$332,000 to this project to replace the structure. Demolition has been completed, but the replacement structure has not yet been constructed because the plans were placed on hold pending a decision on whether the rest of Public Works' operations and facilities will remain at the current location in Greenbrier.

A separate insurance settlement for the business personal property loss covered under "contents coverage" will fund the replacement of the lost inventory, supplies, and equipment.

For the FY 20-24 CIP, it was confirmed that the building structure needed to be replaced. Thus, the remainder of the insurance settlement for the structure (\$235,179) was transferred from this project to the new "Public Works - Greenbrier Yard Storage Building Replacement" project # 05-240 in order to complete the building replacement.

Project Forecast

Year	Total Expense	Total Revenue	Difference
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Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Cash - Other City Funds	97,199				97,199
Total Revenue		97,199				97,199
Expense						
	Construction	97,199				97,199
Total Expense		97,199				97,199
Obligated to Date:						97,199
						100.00 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
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Project Summary

Fully Funded

Project Number: **04-210**
 Project Title: **Social Services Building Restroom Renovation**
 Asset Type:
 Department: **Community Facilities Capital Projects**
 Project Type: **Renovation or Rehabilitation** Budget Year: **2020**
 Year Identified: **2017**
 Start Date: **7/1/2016** Project Status: **Fully Funded**
 Est. Completion Date: **12/30/2019** Region:

Description:

This project will provide for the renovation of 11 restrooms in the Social Services building, to include new fixtures and lighting where necessary, replacement of vanity/counter-top in two restrooms, improvement of exhaust systems, replacement of composite wall panels in three restrooms, repair or replacement of flooring and partitions where necessary, and improvement of ADA compliance.

Justification:

The Social Services building restrooms need renovation after many years of use. All restrooms need some combination of new fixtures, wall finishes, etc., and several have old toilets and sink fixtures that are difficult to maintain. Two restrooms have old residential-style vanities/counters that are worn out. All restrooms share common exhaust ducting that is inadequate.

Comments:

The restrooms have had repairs over the years to keep them operational, but they are worn and hard to maintain. Prior to renovation, Public Works will consult with RRMM Architects on ADA-related items. This project was funded by \$100,000 transferred from unspent funding in project # 17-190 "Social Services Building-Replace Carpet and Workstations".

Project Forecast

Year	Total Expense	Total Revenue	Difference
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Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Fund Balance - Capital Projects Fund	100,000				100,000
Total Revenue		100,000				100,000
Expense						
	Design & Engineering	9,000				9,000
	Construction	91,000				91,000
Total Expense		100,000				100,000
					Obligated to Date:	17,066
						17.07 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
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Project Summary

Fully Funded

Project Number: **10-120**
 Project Title: **South Norfolk Community Development**
 Asset Type:
 Department: **Community Facilities Capital Projects**
 Project Type: **Renovation or Rehabilitation** Budget Year: **2020**
 Year Identified: **2008**
 Start Date: Project Status: **Fully Funded**
 Est. Completion Date: Region:

Description:

This project will aid the City in developing, sustaining, and revitalizing neighborhoods in collaboration with community groups. Specific projects will be selected based on objective research and analytical results of the Neighborhood Quality of Life Study.

Justification:

This project will provide initial funding for community projects to address physical, crime, economic, and social needs identified in the Neighborhood Quality of Life Study. These funds are usable in South Norfolk TIF areas.

Project Forecast

Year	Total Expense	Total Revenue	Difference
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Project Details 2020

Account	Description	Prior Years	2020	2021 - 24	Future Years	Total Amount
Revenue						
	Cash - General Fund Transfer	100,000				100,000
Total Revenue		100,000				100,000
Expense						
	Other	100,000				100,000
Total Expense		100,000				100,000
Obligated to Date:						32,812
						32.81 %

Related Projects

Operating Budget Impact

Budget Year	Exp (Rev)	FTE Impact
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