

August 29, 2014

The Honorable Alan P. Krasnoff and
Members of the City Council
City of Chesapeake
City Hall – 6th Floor
Chesapeake, Virginia 23328

Dear Mayor Krasnoff and Members of the City Council:

We have completed our review of the City of Chesapeake Police Department (Department) for the period July 1, 2013 to June 30, 2014. Our review was conducted for the purpose of determining whether the Department was providing services in an economical, efficient, and effective manner, whether its goals and objectives were being achieved, and whether it was complying with applicable City and departmental policies and procedures related to cash handling, procurement, safety, contractual services and inventory. Other areas included evidence handling and animal control.

We conducted this performance audit in accordance with Generally Accepted Government Auditing Standards. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusion based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

The Department provided both essential and non-essential services for the City and its' residents. Its' primary services included enforcement of existing laws, testifying in court, responding to citizen concerns, transportation of apprehended individuals, animal services, and the promotion of crime prevention techniques and behaviors.

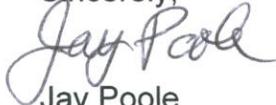
For Fiscal Year (FY) 2013-14, the Department had an operating budget of nearly \$46.4 million. The Department had five precincts strategically located in the City with its administration and command offices located on Albemarle Drive in the Great Bridge section of the City. The Department was also responsible for the Emergency Communication Center (911), Animal Services, and operation of the City's pound.

To conduct this audit, we reviewed and evaluated City and Department policies, procedures, operations documents, and reports, both internal and external. We also conducted extensive site visits to obtain a general understanding of various departmental processes. We discussed these audit areas and conducted interviews with departmental management and various other personnel.

Based on our review, we determined the Department had accomplished its overall mission of providing a variety of services that were critical to the operations of the City. However, we did identify several areas where Departmental procedures could be enhanced. Those areas included monitoring and tracking of evidence, drug handling, occupational health and safety, animal services, and cash, revenue and accounts payable.

This report, in draft, was provided to Department officials for review and response and their comments have been considered in the preparation of this report. These comments have been included in the Managerial Summary, the Audit Report, and Appendix A. The Department concurred with most of the report's recommendations and has either implemented or begun the process of implementing many of them. The Department's management, supervisors, and staff were very helpful throughout the course of this audit. We appreciated their courtesy and cooperation on this assignment.

Sincerely,



Jay Poole
City Auditor
City of Chesapeake, Virginia

CC: James E. Baker, City Manager
Colonel Kelvin L. Wright, Chief of Police