



**Stormwater Committee Meeting
August 27, 2018
Human Resources Training Room**

1. Call to Order: *The meeting was called to order at 6:06 PM*

2. Roll Call: *Roll was called by Barbara Brumbaugh*

Committee Members in Attendance:

*Roger Baxter
Richard Bunton
Alden Cleanthes
Wayne Jones
Bruce Weckworth
Deva Borah (PW Staff)
Barbara Brumbaugh (PW Staff)
Nicole Dickens (PW Staff)
Kelly Lackey (Assistant City Attorney)
Watson Lawrence (Ag Dept. Director)
Indra "I.B." Paudel (PW Staff)*

Absent Committee Members

*Russell Barbour (Excused)
Carol Warren (Excused)
Traycie West-Pinkoski
Tommy Jones
Matthew Fulford (Alternate)
Andy Harmond (Alternate)
Eric Martin (PW Director)*

Citizens in Attendance:

Markiella Moore

3. Approval of Minutes:

Minutes of the June 25, 2018 and July 23, 2018 meeting were approved.

4. Citizen Comments:

- Ms. Moore requested an update on the Fernwood Farms ditch project and she requested that we put it on the next meeting agenda.
- Deva noted that PW is working on the access easements to be dedicated by Mt. Olive Church. There are some sort of drainage improvements planned by the Church. The plans have not been finalized yet, pending the drainage easement and Church drainage project.
- Ms. Moore requested copies of the City plans. These can be provided once they are finalized.

5. Directors Items – Eric Martin

Eric Martin was not present, so there were none.

6. Operations Update – I.B. Paudel

- I.B. presented the Operations summary. The 2nd page is an update from last month. Alden wanted to know about the > 90 day backlog and requested information on where projects can be found within the report. Wayne wanted to know about poor drainage work orders and the impact to the areas affected in the last heavy rain.
- Rick noted that Bunch Walnuts had a lot of water
- Roger also asked about the backlog >90 days.
- It was noted that not all projects are listed specifically on the City web page. The Committee requested that the link to the project status web page be sent to them.
- The Snag and Drag bid documents are under review and will then be advertised for bids.
- **NOTE:** the requested information was sent to the Committee on 8/30/18.

7. Engineering, Capital Projects Update, Deva Borah

- 22nd St. BMP, Lamberts Trail are under construction.
- Sign Pine bids closed and Notice to Proceed issued 8/19/18.
- Greenbrier Outfall Phase II has been awarded 7/31/18 and Sunray Outfall bids close on 9/12/18.
- Roger noted that VDOT on-ramps are causing runoff and VDOT is doing work.

8. Lake Management Program, TMDL Action Plans, and Annual Field Trip, Barbara Brumbaugh

- Barbara has been working with Purchasing on the IFB for lake management services, but in the meantime two cooperative contracts have been identified and the City will have a contract in place very soon for these services. A draft program policy has been developed and will be sent to the Committee. Other program documents are under review by the City Attorney's Office.
- Three dates were selected and Barbara will be sending an email to poll for the preferred date for the field trip. The Committee would like to visit

Fernwood Farms, the Sign Pine drainage project, and areas in the Northwest River Watershed (i.e. Cullipher pasture).

- *There was a suggestion to reach out to Tommy or Byron Stonecypher to identify the flooded areas in the Southern Watershed to visit for the field trip.*
- *The MS4 Annual Report and the Annual Stormwater Utility Report are in development.*

9. Old Business and New Business

- *Wayne mentioned that the area near Western Branch Horse Farms has very high grass. He asked if the mowing had been cut back because the ditch is very overgrown. (NOTE: a status update was provided to the Committee on 8/30/18.)*
- *Bruce spoke on the tour of the SWIFT Pilot Plant. He noted that tours are available starting this month. He suggested that a poll be sent via email to vote for a date.*
- *Roger gave thanks to Barbara about the article in the Clipper on hurricane preparedness and the stormwater connection and maintaining ditches.*
- *Bruce mentioned that the Elizabeth River Project will be holding the annual River Fest Celebration on 9/15/18 at St. Brides Church at 621 Sparrow Road.*

The meeting was adjourned at 7:01 pm.

Minutes approved by the Committee	
Date	3 Dec 18

