

MINUTES

**Chesapeake Bay Preservation Area
Board**

November 28, 2018 – 6:00 PM

Human Resources Training Room

Call to Order: Chair Stephen Nowak called the Chesapeake Bay Preservation Board meeting of November 28, 2018, to order at 6:00 p.m. in the Human Resources Training Room.

Roll Call:

PRESENT

Stephen F. Nowak, Chair
Chris Wilson, Vice-Chair
Henry Curling, Member
William Spaur, Member
John Klesch, Alternate Member
Kaite James, Alternate Member

EXCUSED

Vickie Greene, Member

PLANNING DEPARTMENT STAFF PRESENT

Michael Anaya, CBPA Planner
Allison Gurkin, CBPA Recording Secretary

CITY ATTORNEY STAFF PRESENT

Meredith Jacobi, Assistant City Attorney

APPROVAL OF MINUTES:

The September 19, 2018 CBPA Board minutes were presented into the record for Board action.

CBPA BOARD ACTION:

Although a vote took place, a legitimate quorum was not present at the time of the vote. Approval of minutes for the September 19, 2018 CBPA Board will be administratively placed on the agenda for the December 19, 2018 CBPA Board meeting.

OTHER BUSINESS:

- Ms. Jacobi provided updates to the Board in regards to previous applications currently in litigation. She also provided information on how to handle vested rights requests from the Board members moving forward.
- Mr. Anaya announced that Friday, November 30, 2018 will be his last day with the City of Chesapeake. Mr. John Harbin, Principal Planner, will be filling in for Mr. Anaya until his replacement is hired.
- Mr. Anaya provided an update on the two vacancies on the Board. Mr. Klesch and Ms. James were appointed as regular members. Two new alternate members were also appointed by City Council.

Election of Officers:

- Chair: Stephen Nowak
- Vice-Chair: Chris Wilson

ADJOURNMENT:

With no further business, the meeting was adjourned at 6:23 P.M.

Sincerely,

Allison Gurkin,
Recording Secretary

APPROVED: December 19, 2018