



**Meeting Minutes
Historic and Architectural Review Board (HARB)
November 4, 2021
Public Safety Operations Center**

ROLL CALL

HARB Members Present: Chair Joe Maguire, Vice Chair Marilee Peterson, Gerald Martin, and Ellsworth Spicher.

Staff: Joshua Johnson, Legal Counsel – City Attorney’s Office; Carlos Rodriguez, Code Compliance – Development and Permits; Mark Woodward, Planning Administrator – Planning Department; Marvin Hodges, Planner II – Planning Department; and Kevin Finn, Recording Secretary – Planning Department.

Chair J. Maguire called the meeting to order at 5:30 p.m.

MINUTES

Approval of October 7, 2021 regular meeting minutes; ***motion to approve minutes as submitted made by G. Martin and seconded by E. Spicher, all members present voting yes***

Committee Reports

None

Administrative Approvals

K. Finn reported seven (7) administrative approvals

Zoning Report

None

Legal Guidance

None

Old and New Business

K. Finn informed the Board of the updated Certificate of Appropriateness design, using the City’s new logo, and the mailing of an informational brochure that detailed how to apply for a Certificate of Appropriateness, brochures were mailed to all property owners within the Historic District

CONSENT AGENDA

None

REGULAR AGENDA

Motion to shift 1219 Decatur Street to the last place on the agenda made by J. Maguire, seconded by M. Peterson, all members present voting yes

1146 Rodgers Street

Original Request

- Replace 7 wooden windows with vinyl, replace 4 entry doors, like for like; ***motion to approve the replacement of three windows on backside of home on the 1136 Rodgers Street-side on the first floor, one window on the front of the home on the second floor one over from the left and another window on the Ohio Street-side, one in from the right, all one-over-one in vinyl and doors as presented made by J. Maguire, seconded by E. Spicher, three (3) members voting yes and one (1) member voting no***

1136 Rodgers Street

Original Request

- Replace metal roof with asphalt shingle roof; ***motion to deny applicant's use of asphalt shingles on this structure made by G. Martin, seconded E. Spicher, all members present voting yes***

1219 Decatur Street

Original Request

- Reissue COA (PLN-CAPP-2021-007) for new construction; ***motion to approve the application as submitted made by M. Peterson, seconded by E. Spicher, all members present voting yes***

Motion to enter into a closed meeting for the purpose of consultation with legal counsel made by J. Maguire, seconded by G. Martin, all members present voting yes

Motion to certify that only the item that was identified in the closed meeting, to obtain legal counsel, made by J. Maguire, seconded by M. Peterson, all members present voting yes

Motion to adjourn made by J. Maguire, seconded by E. Spicher, all members present voting yes

Public Input

None

ADJOURNMENT:

Meeting adjourned by J. Maguire at 7:05 PM

MEETING MINUTES APPROVED: 12/2/2021