



**Meeting Minutes  
Historic and Architectural Review Board (HARB)  
October 7, 2021  
Public Safety Operations Center**

**ROLL CALL**

**HARB Members Present:** Chair Joe Maguire, Vice Chair Marilee Peterson, Scott Davis, Ervin Young, Gerald Martin, Tammi Amick, and Ellsworth Spicher.

**Staff:** Meredith Jacobi, Legal Counsel – City Attorney’s Office; Carlos Rodriguez, Code Compliance – Development and Permits; Mark Woodward, Planning Administrator – Planning Department; and Kevin Finn, Recording Secretary – Planning Department.

Chair J. Maguire called the meeting to order at 5:33 p.m.

**MINUTES**

Approval of September 2, 2021 regular meeting minutes; ***motion to approve minutes as submitted made by E. Spicher and seconded by G. Martin, all member present voting yes***

Approval of September 16, 2021 special meeting minutes; ***motion to approve amended minutes with corrected misspelling made by T. Amick, seconded by G. Martin, all member present voting yes***

**Committee Reports**

None

**Administrative Approvals**

K. Finn reported nine (9) administrative approvals, all like for like repairs.

**Zoning Report**

C. Rodriguez provided update on 1337 Seaboard Avenue

**Legal Guidance**

None

**Old and New Business**

J. Maguire reminded Board Members that a review of the design guidelines is being considered, and instructed Board Members to prepare notes and recommendations

**CONSENT AGENDA**

None

**REGULAR AGENDA**

**1447 Chesapeake Avenue**

Original Request

- Install solar panels on roof; ***motion to disapprove application as submitted made by E. Spicher, seconded by M. Peterson, all member present voting yes***

**1227 Hull Street**

Original Request

- Wrap metal fascia board with PVC, wrap wooden soffit with vinyl; ***motion to approve amended application to wrap fascia boards in proposed wrap and to replicate, like for like, the existing crown molding, in Historic collection approved colors made by E. Spicher, seconded by S. Davis, six (6) board members voting yes, one (1) opposed***

**1228 Hull Street**

Original Request

- Paint roof, like for like, and replace asbestos siding with vinyl; ***motion to approve amended application to paint the roof in Historic Collection approved red, keeping the metal bird walk white, install four (4) inch Dutch lap siding in Historic Collection approved green, to include wrapping and installing an alternative material crown molding, like for like made by J. Maguire, seconded by E. Spicher, five (5) board members voting yes, two (2) opposed***

**1129 Rodgers Street**

Original Request

- Replace 14 windows with one-over-one vinyl windows; ***motion to approval application as submitted made by E. Spicher, seconded by M. Peterson, all members present voting yes***

**1409 Jackson Avenue**

Original Request

- Remove window and porch awnings, repair damaged front porch railing, repair windows, paint siding in white and trim in black

***Motion to enter into a closed meeting for the purpose of consultation with legal counsel regarding 1409 Jackson Avenue, awnings and other replacement provisions, pursuant to Virginia Code § 2.2-3711a8 made by J. Maguire, seconded by S. Davis, all members present voting yes in a roll call vote***

***Motion to certify that only the item that was identified in the closed meeting, to obtain legal counsel pursuant to Virginia Code § 2.2-3711a8 to obtain legal advice regarding 1409 Jackson Avenue, awnings and other replacement alterations, made by S. Davis, all members present voting yes in a roll call vote***

***Motion to continue application to next month made by J. Maguire, seconded by G. Martin, all members present voting yes***

**Public Input**

None

**ADJOURNMENT:**

Meeting adjourned by J. Maguire at 7:28 PM

**MEETING MINUTES APPROVED:** November 4, 2021