



**Meeting Minutes  
Historic and Architectural Review Board (HARB)  
October 1, 2020  
Portlock Gallery – 3815 Bainbridge Blvd.**

**ROLL CALL**

**HARB Members Present:** Chair – Joe Maguire, Vice-Chair Marilee Peterson (via Microsoft Teams), Tammi Amick, David Schleeper, and Scott Davis.

**Staff:** Meredith H. Jacobi, Legal Counsel – City Attorney’s Office; Pam Witham, Code Compliance – Development and Permits; and Nathen Lamb, Recording Secretary – Planning Department.

Chair J. Maguire called the meeting to order at 5:37 p.m.

**MINUTES**

Approval of the September 3, 2020 regular meeting minutes; ***motion to approve minutes as submitted by M. Peterson, and seconded by T. Amick, all members present voting yes.***

**CONSENT AGENDA**

None

**REGULAR AGENDA**

**1121 Rodgers Street**

Original Request

- Replace metal roof with architectural asphalt shingles, replace porch roof with metal, and demolish rear chimney, applicant amends application to include front chimney demolition in addition to rear chimney demolition, HARB stipulated only the rear chimney shall be allowed to be demolished at this time and that more information for the other items on the application are needed; ***motion to approve application in part with stipulation made by S. Davis, and seconded by M. Peterson, four (4) members voting yes, one (1) member opposed.***

**1123 Park Avenue**

Original Request

- Upgrade home and detached garage 3-tab asphalt shingle roof to architectural asphalt shingles in Weather Wood, and install Harvard Slate dutch lap vinyl siding (wrap integral and decorative trim with PVC coating including rakes, soffits, fascia, frieze, porch ceilings, and window trim); ***motion to approve application as submitted made by J. Maguire, and seconded by T. Amick, four (4) members voting yes, one (1) member opposed.***

**1218 Jackson Avenue**

Original Request

- Install solid concrete driveway, HARB stipulated the driveway may be up to approximately 9 ft. wide from the sidewalk to the corner of the garage; ***motion to approve application with stipulation made by S. Davis, and seconded by D. Schleeper, four (4) members voting yes, one (1) member opposed.***

**1125 Decatur Street**

Original Request

- Install solar panels, HARB stipulated panels shown at locations 1 and 2 on the site plan within the westernmost gable and hip valley shall not be installed; ***motion to approve application with stipulation made by D. Schleeper, and seconded by T. Amick, four (4) members voting yes, one (1) member opposed.***

**Old Business**

None

**New Business**

HARB discussed adopting new speaking rules and procedures at their next regularly scheduled meeting.

**Committee Reports**

None

**Zoning Inspection Status Report**

None

**Legal Guidance**

None

**Administrative Approvals**

N. Lamb reported five (5) administrative approvals, all like for like repairs.

**Public Input**

Frank Hruska Director of Habitat for Humanity of South Hampton Roads 900 Tidewater Drive, Norfolk, VA 23504, proposed an alternative style of porch railing for his new construction project at 1128 Seaboard Avenue. Mr. Hruska will file a new application for the next regularly scheduled HARB meeting seeking an approval for modification of the PLN-CAPP-2020-093 porch railing requirements.

**ADJOURNMENT:** The regular meeting adjourned at 8:04 p.m.

**MEETING MINUTES APPROVED:** \_\_\_\_\_ November 5, 2020 \_\_\_\_\_