



**Meeting Minutes**  
**Historic and Architectural Review Board (HARB)**  
**June 4, 2020**  
**Portlock Gallery – 3815 Bainbridge Blvd.**

**ROLL CALL**

**HARB Members Present:** Chair – Joe Maguire, Vice Chair – Marilee Peterson, Tammi Amick, David Schleeper, Edd Connor, Scott Davis, and Ellsworth Spicher.

**Staff:** Meredith H. Jacobi, Legal Counsel – City Attorney’s Office; Pam Witham (via Microsoft Teams) and Carlos Rodriguez, Code Compliance – Development and Permits; Nathen Lamb, Recording Secretary – Planning Department (via Microsoft Teams).

Chair J. Maguire called the meeting to order at 4:09 p.m.

**MINUTES**

Approval of the March 5, 2020 regular meeting minutes; ***motion to approve minutes by E. Spicher, and seconded by D. Schleeper, all members present voting yes.***

**CONSENT AGENDA**

**1119 Seaboard Avenue**

Original Request

- Reapprove PLN-CAPP-2019-072, and install new front door; applicant did not provide new door to installed; ***motion to approve application in part made by E. Spicher, and seconded by S. Davis, all members present voting yes.***

**1101 Rodgers Street**

Original Request

- Install new front door, applicant presented new front door style from the initial proposal found in Board member packages; ***motion to approve application as submitted made by E. Spicher, and seconded by S. Davis, all members present voting yes.***

**REGULAR AGENDA**

**1215 Jackson Avenue**

Original Request

- New construction of a two story single-family home; ***motion to approve application as submitted made by M. Peterson, and seconded by E. Spicher, all members present voting yes.***

**1107 & 1109 Hull Street**

Original Request

- Install asphalt driveway and replace front porch rails with wrought iron; applicant amended application to use concrete instead of asphalt and add stair railing using Hampton Black Metal sample and paint columns black; ***motion to approve application as amended made by E. Spicher, and seconded by S. Davis, all members present voting yes.***

**1203 Chesapeake Avenue**

Original Request

- Install 2nd floor exterior spiral stairway; applicant referenced pages 57-58 of the district design guidelines for design compatibility, Board members discussed it is inappropriate to add features that are not historically appropriate per the district design guidelines, Brenda Johnson of the South Norfolk Revitalization Commission spoke in opposition to “Location A” (staircase visible from Ohio Street), ***motion to approve “location B” (not visible from right-of-way)***

**made by E. Spicher, and seconded by D. Schleeper, motion fails, motion made by J. Maguire to deny application, seconded by M. Peterson, five (5) members present voting yes, two (2) members opposed.**

### **1118 Rodgers Street**

#### Original Request

- New construction detached garage in backyard; applicant agrees to amend application to construct the building only with a 4/12 pitch and come back for garage door(s) approval (applicant to match paint as close as possible to house); **motion to approve application in part as amended made by E. Spicher, and seconded by S. Davis, all members present voting yes.**

### **1416 Chesapeake Avenue**

#### Original Request

- New construction shed in side yard; **motion to approve application as submitted made by E. Spicher, and seconded by S. Davis, all members present voting yes.**

### **1125 Seaboard Avenue**

#### Original Request

- Install solar panels; applicant absent; **motion to continue application as submitted made by D. Schleeper, and seconded by M. Peterson, all members present voting yes.**

### **1322 Stewart Street**

#### Original Request

- After-the-fact removal of ornamental wrought iron porch rails, columns, and stairs, and replace with pressure treated wood rails and stairs; **motion to approve application as submitted made by E. Spicher, and seconded by S. Davis, motion fails, motion to continue application as submitted made by J. Maguire, and seconded by D. Schleeper, all members present voting yes.**

### **1220 Ohio Street**

#### Original Request

- After-the-fact replacement of 6-over-1 wood windows with 1-over-1 vinyl windows; applicant agrees to amend application to replace top sashes to maintain 6-over-1 appearance; **motion to approve application as amended made by S. Davis, and seconded by E. Spicher, all members present voting yes.**

### **1429 Chesapeake Avenue**

#### Original Request

- Install new front porch handrails, Kellie Alexander of 1336 Chesapeake Avenue spoke as a proponent of the applicant's proposed style; **motion to approve application as submitted made by E. Spicher, and seconded by D. Schleeper, five (5) members present voting yes, two (2) members opposed.**

### **907 Ohio Street**

#### Original Request

- Replace metal roof with architectural shingles and install new front porch handrails; applicant agrees to remove metal roof from application; **motion to approve application as amended made by D. Schleeper, and seconded by S. Davis, (6) six members present voting yes, one (1) member opposed.**

### **Old Business**

None

### **New Business**

None

### **Committee Reports**

M. Jacobi will send out draft HARB meeting rules and procedures.

### **Zoning Inspection Status Report**

None

**Legal Guidance**

None

**Administrative Approvals**

N. Lamb reported three (26) administrative approvals – all like for like with 1420 Hull Street as an honorable mention.

**Public Input**

None

**ADJOURNMENT:** The regular meeting adjourned at 6:50 p.m.

**MEETING MINUTES APPROVED:** \_\_\_\_\_ July 2, 2020 \_\_\_\_\_