



**Meeting Minutes
Historic and Architectural Review Board (HARB)
March 5, 2020
South Norfolk Memorial Library – 801 Poindexter St.**

ROLL CALL

HARB Members Present: Chair – Joe Maguire, Tammi Amick, David Schleeper, Edd Connor, Scott Davis, and Ellsworth Spicher.

Staff: Meredith H. Jacobi, Legal Counsel – City Attorney’s Office; Carlos Rodriguez, Code Compliance – Development and Permits; Nathen Lamb, Recording Secretary – Planning Department.

Chair J. Maguire called the meeting to order at 5:37 p.m.

MINUTES

Approval of the January 2, 2020 regular meeting minutes; ***motion to approve minutes by D. Schleeper, seconded by E. Spicher, all members present voting yes.***

Approval of the February 6, 2020 regular meeting minutes; ***motion to approve minutes by E. Spicher, seconded by S. Davis, all members present voting yes.***

CONSENT AGENDA

None

REGULAR AGENDA

1128 Seaboard Avenue

Original Request

- New construction of a two story single-family home; ***motion to approve application as submitted made by E. Spicher, and seconded by S. Davis, all members present voting yes.***

1221 Park Avenue

Original Request

- Replace 2nd floor deck and staircase with smaller footprint stairway; applicant to use cover boards over balusters; ***motion to approve application as amended made by E. Spicher, and seconded by S. Davis, all members present voting yes.***

1238 Chesapeake Avenue

Original Request

- Replace windows with 1-over-1 windows including side slider windows and bay window, replace side yard door with design guidelines approved door, repair/replace all rotten wood with like for like materials, install front porch and side yard stoop step railing and balusters, and repair dog ear fence like for like; ***applicant absent, N. Lamb reported the applicant has withdrawn the application.***

1203 Chesapeake Avenue

Original Request

- Install 2nd floor exterior spiral stairway and relocate address numbers to window transom; address numbers approved, staircase denied as proposed as to not alter original Juliet balcony; ***motion to deny application in part made by T. Amick, and seconded by D. Schleeper, motion fails, motion made by J. Maguire to continue application in part, seconded by T. Amick, all members present voting yes.***

Old Business

None

New Business

None

Committee Reports

None

Zoning Inspection Status Report

None

Legal Guidance

None

Administrative Approvals

N. Lamb reported three (11) administrative approvals – all like for like.

Public Input

Sam Baraki of Site Improvement Associates, Inc. 800 Juniper Crescent, Suite A, Chesapeake, VA 23320 visited to gather input from Board members for his new construction home at 1215 Jackson Avenue. S. Baraki agreed to draw new elevations incorporating more architectural features for the front facade and return to the next regularly scheduled meeting for approval.

ADJOURNMENT: The regular meeting adjourned at 7:50 p.m.

MEETING MINUTES APPROVED: June 4, 2020