

South Norfolk
Historic & Architectural Review Board



February 6, 2020





AGENDA

Board of Historic and Architectural Review

February 6, 2020

South Norfolk Memorial Library

801 Poindexter St.

5:30 PM

- A. Call To Order
- B. Roll Call
- C. Approval of the January 2, 2020 regular meeting minutes.
- D. Consent Agenda
- E. Regular Agenda
 - 1. **1312 Seaboard Avenue**
After-the-fact window shutters installation, install concrete driveway, and repair fence like for like.
 - 2. **1232 Chesapeake Avenue**
Install 5v crimp metal roof and paint Black (HC-190), replace front door stoop with new 4 ft. by 6 ft. porch with white square columns and balusters, and gable end feature with black metal roof, paint exterior of home Shaker Beige (HC-45), modify one side window, and paint foundation, shutters, and front door black.
 - 3. **1238 Chesapeake Avenue**
Replace windows with 1-over-1 windows including side slider windows and bay window, replace side yard door with design guidelines approved door, repair/replace all rotten wood with like for like materials, install front porch and side yard stoop step railing and balusters, and repair dog ear fence like for like.
- F. Old Business
- G. New Business
 - 1. **South Norfolk joint Boards and Commissions quarterly meeting update.**
 - 2. **2021 Historic Preservation Commission review of the *South Norfolk Historic and Cultural Preservation Overlay District Design and Procedural Guidelines.***
- H. Committee Reports
- I. Zoning Inspection Status Report
- J. Legal Guidance
- K. Administrative Approvals
- L. Citizen Input

M. Adjournment

The City of Chesapeake will provide reasonable accommodations and services necessary for sensory-impaired and disabled persons by contacting Mr. Tim Winslow, Facilities Manager, Public Works at 382-6273 at least three-working days in advance and language assistance to individuals with limited English proficiency to the extent possible by contacting the Planning Department at 382-6176 at least 10 days in advance of this meeting. *While this is not a public hearing, the public and any one or several members of the Chesapeake City Council may choose to attend.



Meeting Minutes
Historic and Architectural Review Board (HARB)
January 2, 2020
South Norfolk Memorial Library – 801 Poindexter St.

ROLL CALL

HARB Members Present: Chair – Joe Maguire, Ellsworth Spicher, Scott Davis, Tammi Amick, David Schleeper, and Edward Conner.

Staff: Meredith H. Jacobi and Thomas James, Legal Counsel – City Attorney’s Office; Pam Witham and Carlos Rodriguez – Development and Permits, Code Compliance Division; Nathen Lamb – Recording Secretary, Planning Department.

Chair J. Maguire called the meeting to order at 5:32 p.m.

MINUTES

Approval of the December 5, 2019 regular meeting minutes; ***motion to approve minutes with no amendments made by E. Spicher, and seconded by S. Davis, all members present voting yes.***

CONSENT AGENDA

None

REGULAR AGENDA

1215 Jackson Avenue

Original Request

- New application for previously approved new construction in 2015 (COA has expired); applicant reviewed the 2015 COA conditions of approval and also noted updating the proposed front door to be more compatible with the district guidelines, applicant acknowledges and has accommodated a 10 ft. access easement for the neighboring church through his property with an increased side yard setback totaling 25 ft. though the zoning ordinance only requires a minimum 5 ft. side yard setback; applicant agreed to match finished floor height of the home at the southern adjacent lot using a crawl space foundation; Chairman J. Maguire mentioned the guidelines have been updated since the applicant’s previous approval, Board members discussed that the proposed home lacks architectural detail and that the height would be incompatible with the predominant bungalow style homes on the street, and overall lacks character with regard to homes on adjacent lots; ***motion to deny application as submitted made by T. Amick, and seconded by D. Schleeper, all members present voting yes.***

1508 Seaboard Avenue

Original Request

- Replace front and side siding with 5” vinyl siding to match back; white aluminum trim to include window trim, fascia, soffit, and frieze boards; replace attic vents to match back; Board members unable to make a determination due to lack of evidence of damage beyond reasonable repair to existing wood and shingle siding; ***motion to continue application as submitted made by J. Maguire, and seconded by E. Spicher, all members present voting yes.***

Old Business

None

New Business

1. **Habitat for Humanity 1128 Seaboard Avenue presentation.**

Applicant intends to apply for new construction for the regular meeting in March and presented the elevations of the proposed home.

2. Next South Norfolk Boards and Commissions joint quarterly meeting.

Board members deliberated on whether or not COA applications for the Chesapeake Land Bank Authority rehabilitation grant should be reviewed jointly at special meetings, or be obtained by HARB approval prior to the filing and approval of a CLBA application; Board members also felt there should be checks and balances regarding applicants who are only investors in district properties which won't be owner occupied.

3. Upcoming Historic Preservation Commission South Norfolk Historic and Cultural Preservation Overlay District Design and Procedural Guidelines review.

Moved discussion to next regular meeting agenda.

Committee Reports

None

Zoning Inspection Status Report

None

Legal Guidance

None

Administrative Approvals

N. Lamb reported three (7) administrative approvals – all like for like.

Public Input

Zenith Roberts of 1214 Jackson Ave. recommended the applicant for 1215 Jackson Avenue sell or donate the lot to the church because the proposed new construction home is too narrow and doesn't fit in with the other homes on the street.

Rev. Wayne Snead of 815 Baker Rd. representing Chesapeake United Methodist Church mentioned the applicant's site plan for 1215 Jackson Avenue misrepresents the access easement and that the easement will be encroached on; Rev. Snead mentioned that the City of Chesapeake abandoned the piece of property which was then deeded to the church in the 1990's.

Murray Godwin of 1532 Chesapeake Avenue commended the Board for the job they've been doing and their positive relationship with local historic district applicants/residents.

Chairman Clint Crews of the South Norfolk Revitalization Commission deliberated with HARB members regarding the COA process for CLBA rehabilitation grant applications.

ADJOURNMENT: The regular meeting adjourned at 7:52 p.m.

MEETING MINUTES APPROVED: _____

1312 Seaboard Avenue

Application for Certificate of Appropriateness

CHESAPEAKE PLANNING DEPARTMENT

APPLICATION NUMBER: _____

(Assigned by Chesapeake Planning Department)

1. Address/Location of Project: 1312 Seaboard Ave.

2. Year Structure Built (or write "new construction"): 1914

3. Applicant(s): Mrs. Nasia & Keith Murphy

Address: 1312 Seaboard ave

City: Chesapeake State: VA Zip: 23324

Daytime Phone: 804-803-6041 FAX Number: _____

E-mail address: nicoluvna@gmail.com

4. Owner: (If different from applicant)

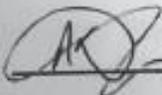
Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Daytime Phone: (443) 447-8044 FAX Number: _____

E-mail address: _____

Signature of Applicant/Agent & Date:  1/22/20

5. Detailed Description of Scope of Work (add additional typed sheets if necessary):

2 pairs of Black shutters on 2nd Floor windows, wood privacy fence in back yard (like house on the right of ours.) and front yard converted to a driveway

For new construction, additions, driveways, fences, etc. has Zoning signed off on the application? YES _____ NO

6. Will you be applying for consideration of a financial hardship determination? (please all that apply)

- Make temporary alterations, renovations, or repairs as part of the temporary certificate of appropriateness process
- Demolish the structure
- Replace a historic material roof with an architectural shingle roof or comparable substitute material roof

Planning Staff to Complete:

Is the Application After the Fact? YES NO _____

If so, request payment of \$250 fee.

Can Application be administratively approved? (See pages 1-2 of the instructions) If so, provide date of approval no (Date) by _____ (Planner Name)

Certificate Number _____

Determination of the Financial Hardship Committee if the applicant has applied for a temporary alteration, renovation or repair, demolition of a structure, and/or replacement of a historic material roof with architectural shingles or a comparable substitute material. YES _____ NO

If application needs to go to Board, please provide the date of the next meeting Feb. 6, 2020 (see calendar and deadlines). See pages 2-3 of the instructions for supplemental submittal requirements.

Certificate Number _____

If application goes to Board, have the applicant complete the following:

I, Keith Murphy, hereby grant permission for City staff & City Council appointed members of the Historic and Architectural Review Board to enter my site to view the exterior areas that are the subject of the application and which are viewable from a public right of way.

Certificate of Appropriateness Application
Initial/Date KA 1/22/20

I understand and agree that the Historic and Architectural Review Board onsite inspections shall be exclusively related to this Certificate of Appropriateness Application and that reasonable notice shall be given to the property owners/applicants prior to any onsite inspections. I further agree that any onsite inspections shall be conducted as necessary and at the sole discretion of City staff and the Historic and Architectural Review Board until the Historic and Architectural Review Board has taken final action on the application or the application has been withdrawn by the property owner/applicant.



Chesapeake VIRGINIA

Department of Development & Permits
306 Cedar Road
Post Office Box 15225
Chesapeake, Virginia 23328-5225

Tel. (757) 382-2489 (CITY)
(757) 382-6016
Fax. (757) 382-8448

CHESAPEAKE HISTORIC DISTRICT

STOP WORK ORDER

Orden de paralización/ Paro de obra

All EXTERIOR WORK/MAINTENANCE is ordered stopped on
(Todo trabajo es ordenado a paralización)

this building for the following reason(s): CHESAPEAKE TOWNE PROPERTY
(en este edificio por las siguientes razones) SATISFIZ-TOE RINOVAR A "CARTELAGO DE APPROPRIATION"

PER ALL WORK IN THE HISTORIC DISTRICT, OBTAIN A
CARTELAGA DE APPROPRIATION. CALL 352-6126
Work may not resume until approved by the Department of Development & Permits. Person(s)
not complying with this order are subject to arrest and prosecution.
(El trabajo no puede reanudar hasta que el Departamento de Desarrollo y Permisos lo apruebe. Las personas
que no cumplen con esta orden están sujetos a arresto y enjuiciamiento)

Date: 1/21/20 RODRIGUEZ
Inspector

This card must not be removed by any person other than the inspector.
(Esta tarjeta no debe ser removida por ninguna persona aparte de al inspector)

01/21/2020
13:21

1232 Chesapeake Avenue



Application for Certificate of Appropriateness

CHESAPEAKE PLANNING DEPARTMENT

APPLICATION NUMBER: _____
(Assigned by Chesapeake Planning Department)

1. Address/Location of Project: 1232 CHESAPEAKE AVE

2. Year Structure Built (or write "new construction"): 1914

3. Applicant(s): DOMUS OF VIRGINIA LLC (BEATRIZ SIERRA-PINEDA)

Address: 4126 THALIA STATION CIR

City: VA BEACH State: VA Zip: 23452

Daytime Phone: 757-339-4899 FAX Number: _____

E-mail address: _____

4. Owner: (If different from applicant)

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Daytime Phone: _____ FAX Number: _____

E-mail address: _____

Signature of Applicant/Agent & Date: Beatriz Sierra-P JAN 24, 2020

5. Detailed Description of Scope of Work (add additional typed sheets if necessary):

NEW METAL ROOF (BLACK), PAINT SHUTTERS (BLACK),
PAINT HOUSE (SHAKER BEIGE HC 45), ADD NEW 4'X6' PORCH WITH
METAL ROOF (BLACK) USING SAME POST AND HAND RAILS AS 1308 SEABOARD
WITH SAME PICKETS, MODIFY EXISTING WINDOW TO NEW DIM OF 28"X46",
PAINT FOUNDATION AND FRONT DOOR BLACK. ALL POST AND PICKETS
TO BE WHITE

For new construction, additions, driveways, fences, etc. has Zoning signed off on the application? YES _____ NO

6. Will you be applying for consideration of a financial hardship determination? (please all that apply)

- Make temporary alterations, renovations, or repairs as part of the temporary certificate of appropriateness process
- Demolish the structure
- Replace a historic material roof with an architectural shingle roof or comparable substitute material roof

Planning Staff to Complete:

Is the Application After the Fact? YES _____ NO

If so, request payment of \$250 fee.

Can Application be administratively approved? (**See pages 1-2 of the instructions**) If so, provide date of approval no (Date) by _____ (Planner Name)

Certificate Number _____.

Determination of the Financial Hardship Committee if the applicant has applied for a temporary alteration, renovation or repair, demolition of a structure, ~~and~~/or replacement of a historic material roof with architectural shingles or a comparable substitute material. YES _____ NO

If application needs to go to Board, please provide the date of the next meeting Feb. 6, 2020 (see calendar and deadlines). **See pages 2-3 of the instructions for supplemental submittal requirements.**

Certificate Number _____.

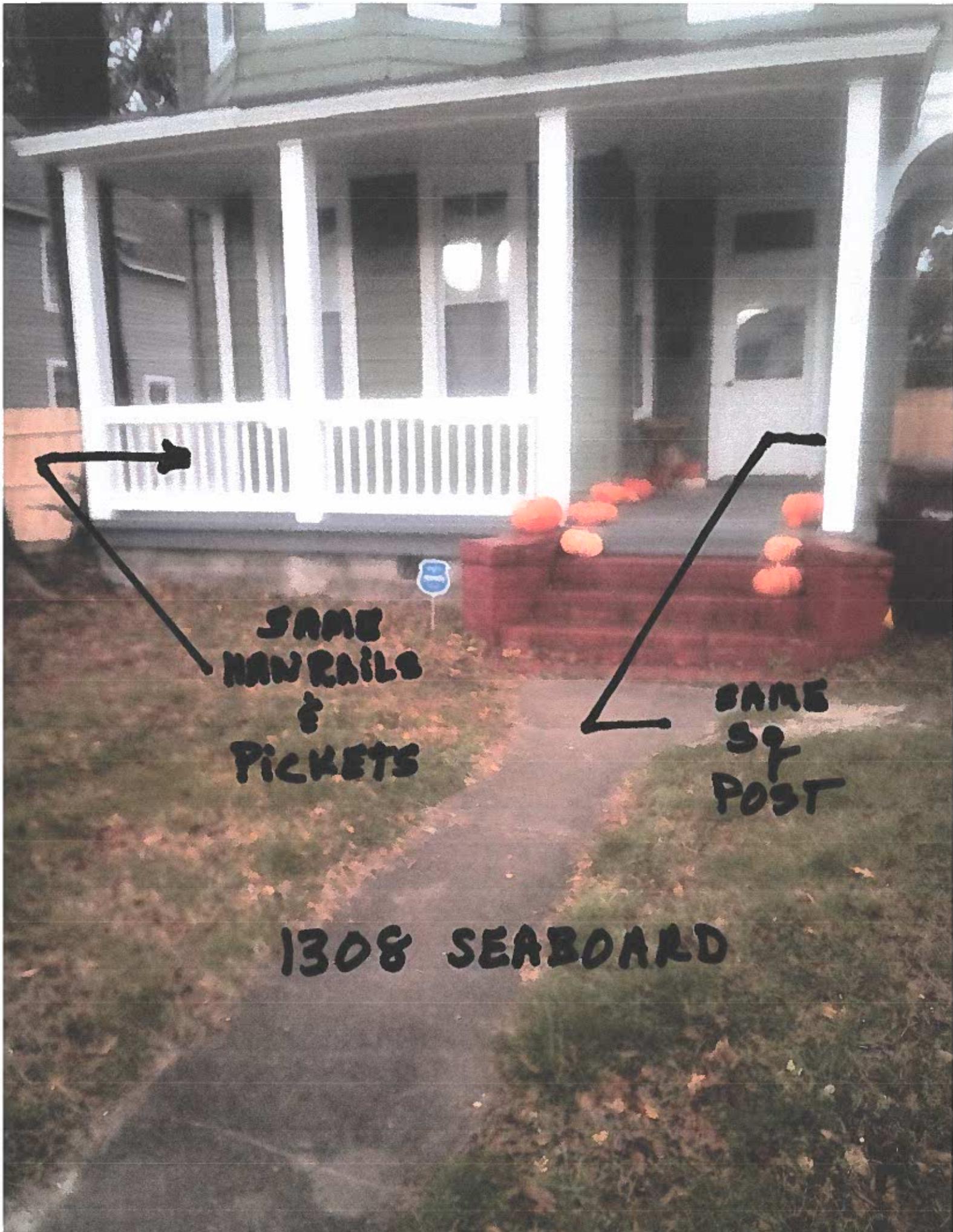
If application goes to Board, have the applicant complete the following:

I, _____, hereby grant permission for City staff & City Council appointed members of the Historic and Architectural Review Board to enter my site to view the exterior areas that are the subject of the application and which are viewable from a public right of way.

I understand and agree that the Historic and Architectural Review Board onsite inspections shall be exclusively related to this Certificate of Appropriateness Application and that reasonable notice shall be given to the property owners/applicants prior to any onsite inspections. I further agree that any onsite inspections shall be conducted as necessary and at the sole discretion of City staff and the Historic and Architectural Review Board until the Historic and Architectural Review Board has taken final action on the application or the application has been withdrawn by the property owner/applicant.



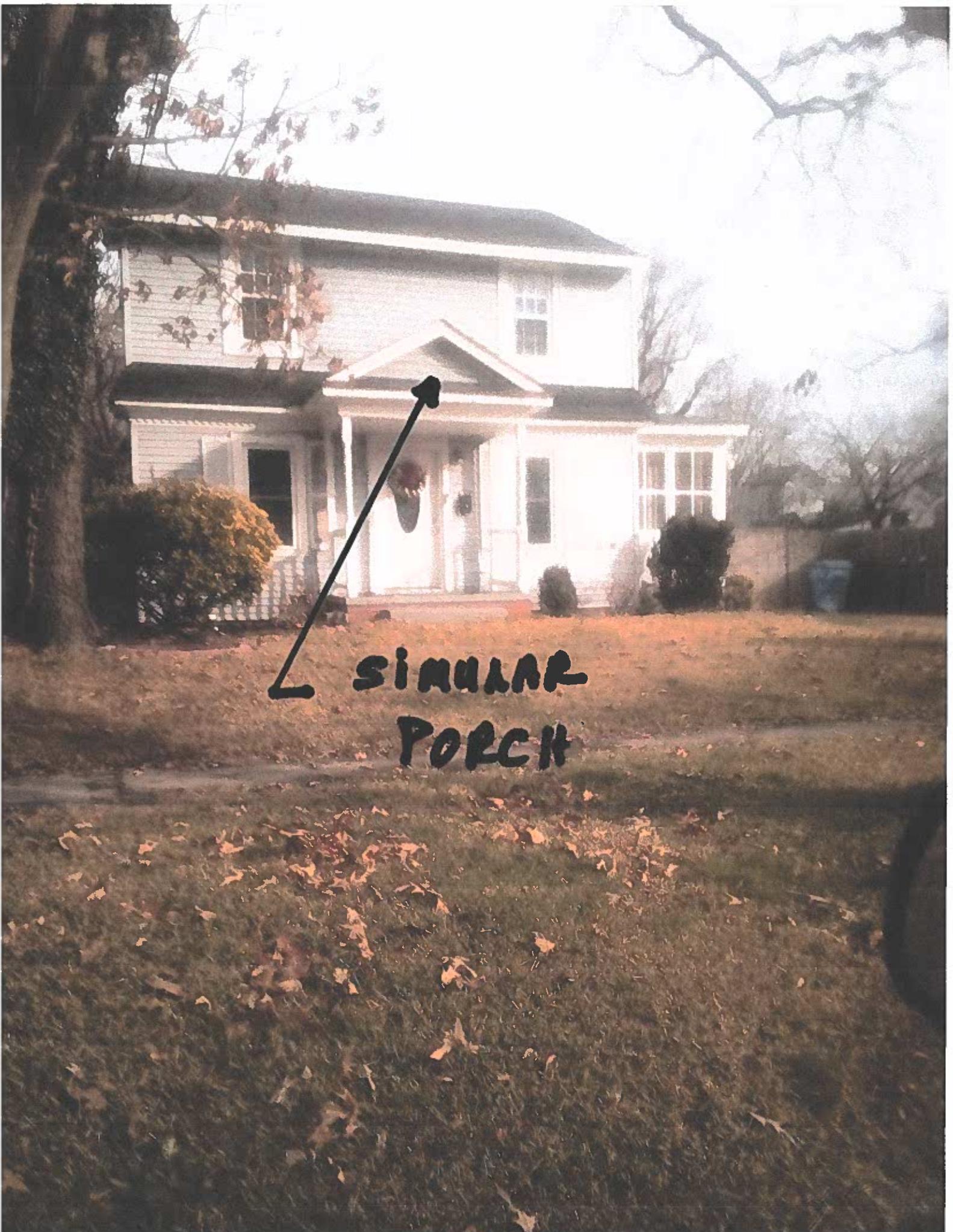
1752



SAME
HANDRAILS
&
PICKETS

SAME
SQ
POST

1308 SEABOARD



**SIMILAR
PORCH**



WINDOW
TO
CUT DOWN
TO 46"
HEIGHT





46"



66"



Metal Building Restoration Inc.
1009 Horseshoe Road
Elizabeth City, NC 27909
Phone: 252-384-0336
Fax: 252-334-9720

Proposal:

Scope of work: Historic House, Chesapeake Virginia.

- Installation of approximately 2,500 sq ft of 26GA 5V Crimp roof panel.
- Removal of approximately 2,500 sq ft of existing roof material. To be removed by Metal Building Restorations, INC
- Installation of approximately 2,500 sq ft of Synthetic Underlayment

INCLUDING....

- Valley Trim
- Vented Ridge
- Rate Trim
- Gable Trim
- Drip Edge
- Deck-Tites (for pipe penetrations)

Materials:

- 5V Panel PVF Matte black 26 GA x 26" GR80
- 5V panel PVF Matte black 26 GA x 26" GR80
- 5V Panel PVF Matte black 26 GA x 26" GR80
- 5V Panel PVF Matte black 26 GA x 26" GR80
- 5V Panel PVF Matte black 26 GA x 26" GR80
- RES High Side Tie- in TRIM 26 GA Painted NONSTD LF
- RES Rake Trim 26 GA Painted NONSTD LF
- RES Eave Trim 26 GA Painted STD LF
- RES Valley Trim 26 GA Painted NONSTD LF
- 5V Ridge Profile Vent x 100 (2@3x1x50')
- #9-15 x 2" Type A Woodgrip Matte Black
- 1/4-14 x 7/8" LAP SD Sealer Matte Black
- Titebond Metal roof sealant Matte Black
- 3 1,000 sq ft rolls of synthetic underlay

- Fuel Surcharges
- Intercompany Freight In
- Dumpster

Labor \$7,500.00

Dumpster \$300.00

Materials \$4,419.51

Total \$12,219.51

1238 Chesapeake Avenue

Chesapeake VIRGINIA

Application for Certificate of Appropriateness

CHESAPEAKE PLANNING DEPARTMENT

APPLICATION NUMBER: _____
(Assigned by Chesapeake Planning Department)

1. Address/Location of Project: 1238 CHESAPEAKE AVE.

2. Year Structure Built (or write "new construction"): 1900

3. Applicant(s): BRETT CREEKMORE

Address: 309 ANGUS RD.

City: CHESAPEAKE State: VA Zip: 23322

Daytime Phone: 619-9922 FAX Number: _____

E-mail address: BACISSLEEP@AOL.COM

4. Owner: (If different from applicant)

Name: SAM B

Address: _____

City: _____ State: _____ Zip: _____

Daytime Phone: _____ FAX Number: _____

E-mail address: _____

Signature of Applicant/Agent & Date: Brett Creekmore 1-28-2020

5. Detailed Description of Scope of Work (add additional typed sheets if necessary):

REPLACE 6 OLDER WINDOWS TO MATCH THE NEW
LOVER 1 WINDOWS. REPAIR OR REPLACE ALL ROTTEN
WOOD TO MATCH EXISTING. REPLACE OLD BAY
WINDOW WITH 2 LOVER 1 WINDOWS TO MATCH OTHER
WINDOWS. REPLACE 2 SIDE SLIDERS WITH 2 LOVER 1 WINDOWS
REPLACE REAR EXIT DOOR WITH APPROVED DOOR. ADD FRONT PORCH
RAILS WITH PICKET STYLE TO BE ENCLOSED AT TOP & BOTTOM. and side stoop

Certificate of Appropriateness Application SEE PG #8 July 21, 2016
Initial/Date BAC 1-28-2020 6

6. For new construction, additions, driveways, fences, etc. has Zoning signed off
on the application? YES NO

7. Will you be applying for consideration of a financial hardship determination? (please ✓ all that apply)

- Make temporary alterations, renovations, or repairs as part of the temporary certificate of appropriateness process
- Demolish the structure
- Replace a historic material roof with an architectural shingle roof or comparable substitute material roof

Planning Staff to Complete:

Is the Application After the Fact? YES _____ NO _____

If so, request payment of \$250 fee.

Can Application be administratively approved? (See pages 1-2 of the instructions) If so, provide date of approval no _____ (Date) by _____ (Planner Name)

Certificate Number _____

Determination of the Financial Hardship Committee if the applicant has applied for a temporary alteration, renovation or repair, demolition of a structure, and/or replacement of a historic material roof with architectural shingles or a comparable substitute material. YES _____ NO _____

If application needs to go to Board, please provide the date of the next meeting Feb. 6, 2020 (see calendar and deadlines). See pages 2-3 of the instructions for supplemental submittal requirements.

Certificate Number _____

If application goes to Board, have the applicant complete the following:

I, _____, hereby grant permission for City staff & City Council appointed members of the Historic and Architectural Review Board to enter my site to view the exterior areas that are the subject of the application and which are viewable from a public right of way.

Certificate of Appropriateness Application
Initial/Date BAC/1-28-2020

July 21, 2016

I understand and agree that the Historic and Architectural Review Board onsite inspections shall be exclusively related to this Certificate of Appropriateness Application and that reasonable notice shall be given to the property owners/applicants prior to any onsite inspections. I further agree that any onsite inspections shall be conducted as necessary and at the sole discretion of City staff and the Historic and Architectural Review Board until the Historic and Architectural Review Board has taken final action on the application or the application has been withdrawn by the property owner/applicant.

REPAINT WITH APPROVED COLOR SELECTIONS
SEE ATTACHED LIST.

REPAIR OR REPLACE EXISTING FENCE WITH
DOG EAR STYLE







