



Meeting Minutes
Historic and Architectural Review Board (HARB)
February 6, 2020
South Norfolk Memorial Library – 801 Poindexter St.

ROLL CALL

HARB Members Present: Chair – Joe Maguire, Vice-Chair – Marilee Peterson, Scott Davis, and Ellsworth Spicher.

Staff: Meredith H. Jacobi, Legal Counsel – City Attorney’s Office; Pam Witham and Carlos Rodriguez, Code Compliance – Development and Permits; Nathen Lamb, Recording Secretary – Planning Department.

Chair J. Maguire called the meeting to order at 5:45 p.m.

MINUTES

Approval of the January 2, 2020 regular meeting minutes; ***all voting members not present; moved to next months agenda.***

CONSENT AGENDA

None

REGULAR AGENDA

1312 Seaboard Avenue

Original Request

- After-the-fact window shutters installation, install concrete driveway, and repair fence like for like; ***applicant withdrew application, and will return to Planning Dept. for administrative approval for fence and door color.***

1232 Chesapeake Avenue

Original Request

- Install 5v crimp metal roof and paint Black (HC-190), replace front door stoop with new 4 ft. by 6 ft. porch with white square columns and balusters, and gable end feature with black metal roof, paint exterior of home Shaker Beige (HC-45), modify one side window, and paint foundation, shutters, and front door black; ***motion to approve application as submitted made by E. Spicher, and seconded by S. Davis, one (1) member present voting no, three (3) members present voting yes.***

1238 Chesapeake Avenue

Original Request

- Replace windows with 1-over-1 windows including side slider windows and bay window, replace side yard door with design guidelines approved door, repair/replace all rotten wood with like for like materials, install front porch and side yard stoop step railing and balusters, and repair dog ear fence like for like; ***applicant absent, application continued to next regularly scheduled meeting.***

Old Business

None

New Business

1. **Next South Norfolk Boards and Commissions joint quarterly meeting.**
Joint members currently drafting processes and evaluation forms to review at next joint meeting.
2. **Upcoming Historic Preservation Commission South Norfolk Historic and Cultural Preservation Overlay District Design and Procedural Guidelines review.**

Moved discussion to next regular meeting agenda.

Committee Reports

None

Zoning Inspection Status Report

None

Legal Guidance

None

Administrative Approvals

N. Lamb reported three (7) administrative approvals – all like for like.

Public Input

Ken Capps of Virginia Beach gave input on 1312 Seaboard Avenue regarding the existing dog ear fence as the previous contractor who did work at the adjacent home.

Frank Lilley of 1107 Ohio Street gave a presentation to HARB members regarding the work he and a few district residents have been collaborating on. Mr. Lilley has been working with the City's Public Works and Public Utilities Departments to coordinate infrastructure projects, with specific regard to ensuring that City projects enhance neighborhood streetscapes aesthetically for a better quality of life for district residents.

ADJOURNMENT: The regular meeting adjourned at 7:32 p.m.

MEETING MINUTES APPROVED: _____ March 5, 2020 _____