



Meeting Minutes
Historic and Architectural Review Board (HARB)
January 2, 2020
South Norfolk Memorial Library – 801 Poindexter St.

ROLL CALL

HARB Members Present: Chair – Joe Maguire, Ellsworth Spicher, Scott Davis, Tammi Amick, David Schleeper, and Edward Conner.

Staff: Meredith H. Jacobi and Thomas James, Legal Counsel – City Attorney’s Office; Pam Witham and Carlos Rodriguez – Development and Permits, Code Compliance Division; Nathen Lamb – Recording Secretary, Planning Department.

Chair J. Maguire called the meeting to order at 5:32 p.m.

MINUTES

Approval of the December 5, 2019 regular meeting minutes; ***motion to approve minutes with no amendments made by E. Spicher, and seconded by S. Davis, all members present voting yes.***

CONSENT AGENDA

None

REGULAR AGENDA

1215 Jackson Avenue

Original Request

- New application for previously approved new construction in 2015 (COA has expired); applicant reviewed the 2015 COA conditions of approval and also noted updating the proposed front door to be more compatible with the district guidelines, applicant acknowledges and has accommodated a 10 ft. access easement for the neighboring church through his property with an increased side yard setback totaling 25 ft. though the zoning ordinance only requires a minimum 5 ft. side yard setback; applicant agreed to match finished floor height of the home at the southern adjacent lot using a crawl space foundation; Chairman J. Maguire mentioned the guidelines have been updated since the applicant’s previous approval, Board members discussed that the proposed home lacks architectural detail and that the height would be incompatible with the predominant bungalow style homes on the street, and overall lacks character with regard to homes on adjacent lots; ***motion to deny application as submitted made by T. Amick, and seconded by D. Schleeper, all members present voting yes.***

1508 Seaboard Avenue

Original Request

- Replace front and side siding with 5” vinyl siding to match back; white aluminum trim to include window trim, fascia, soffit, and frieze boards; replace attic vents to match back; Board members unable to make a determination due to lack of evidence of damage beyond reasonable repair to existing wood and shingle siding; ***motion to continue application as submitted made by J. Maguire, and seconded by E. Spicher, all members present voting yes.***

Old Business

None

New Business

1. **Habitat for Humanity 1128 Seaboard Avenue presentation.**
Applicant intends to apply for new construction for the regular meeting in March and presented the elevations of the proposed home.

2. Next South Norfolk Boards and Commissions joint quarterly meeting.

Board members deliberated on whether or not COA applications for the Chesapeake Land Bank Authority rehabilitation grant should be reviewed jointly at special meetings, or be obtained by HARB approval prior to the filing and approval of a CLBA application; Board members also felt there should be checks and balances regarding applicants who are only investors in district properties which won't be owner occupied.

3. Upcoming Historic Preservation Commission South Norfolk Historic and Cultural Preservation Overlay District Design and Procedural Guidelines review.

Moved discussion to next regular meeting agenda.

Committee Reports

None

Zoning Inspection Status Report

None

Legal Guidance

None

Administrative Approvals

N. Lamb reported three (7) administrative approvals – all like for like.

Public Input

Zenith Roberts of 1214 Jackson Ave. recommended the applicant for 1215 Jackson Avenue sell or donate the lot to the church because the proposed new construction home is too narrow and doesn't fit in with the other homes on the street.

Rev. Wayne Snead of 815 Baker Rd. representing Chesapeake United Methodist Church mentioned the applicant's site plan for 1215 Jackson Avenue misrepresents the access easement and that the easement will be encroached on; Rev. Snead mentioned that the City of Chesapeake abandoned the piece of property which was then deeded to the church in the 1990's.

Murray Godwin of 1532 Chesapeake Avenue commended the Board for the job they've been doing and their positive relationship with local historic district applicants/residents.

Chairman Clint Crews of the South Norfolk Revitalization Commission deliberated with HARB members regarding the COA process for CLBA rehabilitation grant applications.

ADJOURNMENT: The regular meeting adjourned at 7:52 p.m.

MEETING MINUTES APPROVED: _____ March 5, 2020 _____