



Meeting Minutes
Historic and Architectural Review Board (HARB)
October 3, 2019
South Norfolk Memorial Library – 801 Poindexter St.

ROLL CALL

HARB Members Present: Chair – Joe Maguire; Vice-Chair – Marilee Peterson; Ed Conner; David Schleeper; Scott Davis; and Tammi Amick.

Staff: Meredith H. Jacobi, Legal Counsel – City Attorney’s Office; Pam Witham. and Carlos Rodriguez – Development and Permits, Code Compliance Division; Nathen Lamb – Recording Secretary, Planning Department.

Chair J. Maguire called the meeting to order at 5:39 p.m.

MINUTES

Approval of the September 19, 2019 regular meeting minutes; ***motion to approve minutes with no amendments made by S. Davis, and seconded by D. Schleeper, all members present voting yes.***

REGULAR AGENDA

1235 Rodgers Street

Original Request

- Install solar panels in substantial conformance with the local historic district solar panels visibility guidelines; ***motion to approve application as submitted made by M. Peterson, and seconded by D. Schleeper, all members present voting yes.***

1228 Stewart Street

Original Request

- Finish installing new beige vinyl lap siding and integral trim; ***motion to deny application as submitted made by T. Amick, and seconded by M. Peterson, motion does not carry, motion to approve by D. Schleeper, and seconded by S. Davis, four (4) members present voting yes, and two (2) members present voting no.***

903 Park Avenue

Original Request

- Finish all work approved under PLN-CAPP-2018-118, and install new vinyl 4" lap siding in a Benjamin Moore Historic Collection color, and install 4' dog ear fence; ***motion to approve application as amended made by S. Davis, and seconded by D. Schleeper, all members present voting yes.***

1416 Chesapeake Avenue

Original Request

- Install 4.5" dutch lap vinyl siding (HC113), cover side window, replace jalousies with 2-over-2 vinyl windows replace stoop with vinyl/composite, wrap all trim & soffits, fascia, frieze (preserving architectural features); ***motion to approve application as submitted made by J. Maguire, and seconded by M. Peterson, all members present voting yes.***

Old Business

None

New Business

None

Committee Reports

None

Zoning Inspection Status Report

None

Legal Guidance

None

Administrative Approvals

N. Lamb reported three (11) administrative approvals – all like for like.

Public Input

None

ADJOURNMENT: The regular meeting adjourned at 7:33 p.m.

MEETING MINUTES APPROVED: _____ November 7, 2019 _____