



**Meeting Minutes**  
**Historic and Architectural Review Board (HARB)**  
**April 4, 2019**  
**Portlock Galleries at SoNo – 3815 Bainbridge Blvd.**

**ROLL CALL**

**HARB Members Present:** Marilee Peterson – Vice Chair, Scott Davis; and David Schleeper.

**Staff:** Meredith H. Jacobi, Legal Counsel – City Attorney’s Office; Carlos Rodriguez – Development and Permits, Code Compliance Division; Nathen Lamb – Recording Secretary, Planning Department.

Vice Chair Peterson called the meeting to order at 5:32 p.m.

**MINUTES**

Approval of the March 7, 2019 regular meeting minutes were not approved and were moved to next month’s agenda for approval at the regularly scheduled meeting in May.

**REGULAR AGENDA**

**1222 Jackson Street**

Original Request

- Replace attic window with white PVC three piece glass window; Board members find that the proposed replacement window is not consistent with the City adopted design guidelines, ***motion to deny application as submitted made by S. Davis, and seconded by D. Schleeper, all members present voting yes.***

**1516 Chesapeake Avenue**

Original Request

- Install porch railing with pickets enclosed in cover boards and paint white, cover entire home in 4.5” dutchlap vinyl siding in Hale Navy HC-154, ***motion to approve application as submitted made by S. Davis, and seconded by D. Schleeper, all members present voting yes.***

**1420 Rodgers Street**

Original Request

- Paint house HC-145 Van Courtland Blue, install 20’x21’ metal garage, (paint to match HC-145 as close as possible), install window enclosures at top and bottom of sun rooms, replace all one-over-one windows with new double hung one-over-one white vinyl windows, and replace existing chain-link fence with dog ear fence, ***motion to approve application as submitted made by D. Schleeper, and seconded by S. Davis, all members present voting yes.***

**Old Business**

None

**New Business**

Board discussed upcoming annual elections in May and has continued appointing a Chair to the regularly scheduled meeting in May.

**Committee Reports**

None

**Zoning Inspection Status Report**

None

**Legal Guidance**

The Zoning Administrator has made a determination to require the upstairs porch at 1100 Jackson Avenue to be demolished which has been deemed unsafe under the Virginia Uniform Statewide Building Code.

**Administrative Approvals**

N. Lamb reported seven (7) administrative approvals – all like for like, which include two (2) After-the-Fact applications.

**Public Input**

None

**ADJOURNMENT:** The regular meeting adjourned at 6:38 p.m.

**MEETING MINUTES APPROVED:** \_\_\_\_\_ June 6, 2019 \_\_\_\_\_