



Meeting Minutes
Historic and Architectural Review Board (HARB)
January 3, 2019
South Norfolk Community Center - 1217 Godwin Ave.

ROLL CALL

HARB Members Present: Rich Wethington – Chair; Marilee Peterson – Vice Chair; David Schleeper; Ed Conner; Joe Maguire; and Scott Davis.

Staff: Meredith Jacobi, Legal Counsel – City Attorney’s Office; Pam Witham and Doug Kupka – Development and Permits, Code Compliance Division; Nathen Lamb – Recording Secretary, Planning Department.

Chair Wethington called the meeting to order at 5:36 p.m.

MINUTES

Approval of the November 28, 2018 special meeting minutes were approved with no amendments, ***motion to approve as submitted made by M. Peterson, and seconded by S. Davis, all members present voting yes***; approval of the December 06, 2018 regular meeting minutes approved with two amendments, ***motion to approve as amended by J. Maguire, and seconded by M. Peterson.***

REGULAR AGENDA

1230 Chesapeake Avenue

Original Request

- Replace seven (7) front wood windows with white vinyl windows, applicant amends application to use two-over-two white vinyl windows with raised exterior muntins with white aluminum trim, ***motion to approve application as amended made by M. Peterson, and seconded by J. Maguire, all members present voting yes.***

1037/1039 Jackson Avenue

Original Request

- Replace metal roof with black architectural grade asphalt shingles, applicant amends application to keep chimney, replace front porch roof with an approved metal style in light gray, and light gray architectural grade asphalt shingles, ***motion to approve application as amended made by J. Maguire, and seconded by D. Schleeper, all members present voting yes.***

903 Ohio Street

Original Request

- After-the-fact application to replace front porch components, replace metal roof with asphalt shingles, replace windows, and replace front door; applicant to replace columns with fluted columns, porch balusters moved from exterior to interior of porch, replace all replacement windows and reinstall second floor window with one-over-one white vinyl windows, after-the-fact door and roof removed from application per the applicant’s request (applicant to reapply for these items), ***motion to approve application as amended by M. Peterson, and seconded by D. Schleeper, all members present voting yes.***

1442 Chesapeake Avenue

Original Request

- After-the-fact application to amend previously approved building elevations, applicant amends application to grade the front yard to lower the elevation and to increase the height of the porch to the maximum allowed by the building code, ***motion to enter into a closed session by J. Maguire pursuant to VA Code §2.2-3711(A)(8), and seconded by E. Connor, all in favor voting yes, closed session held from 7:21pm – 7:32pm, motion to approve application as amended by M. Peterson, motion fails; motion to deny by D. Schleeper, seconded by J.***

Maguire, motion fails, motion to continue the application per the applicant's request made by J. Maguire, and seconded by S. Davis, two (2) members voting yes, one (1) member opposed.

1114 Park Avenue

Original Request

- After-the-fact application to amend previously approved building elevations, ***motion to continue the application per the Assistant City Attorney's request as submitted made by S. Davis, and seconded by E. Connor, two (2) members voting yes, one (1) member opposed.***

Old Business

None

New Business

None

Committee Reports

None

Zoning Inspection Status Report

M. Jacobi reported that the City Attorney's Office has successfully enforced a criminal violation for work in the district without obtaining a COA.

Legal Guidance

None

Administrative Approvals

N. Lamb reported two (2) administrative approvals – all like for like.

Public Input

Tammi Amick South Norfolk historic district resident commented that the Board ought to be consistent with what they have approved, and is concerned about applicants not conforming to what was originally approved on a COA. She recommends enforcing the approved COAs and not letting applicants off the hook for working outside the scope of a COA.

Murray Goodwin South Norfolk historic district resident commented that he will continue to help report applicants working outside the scope of a COA.

ADJOURNMENT: The regular meeting adjourned at 8:25 p.m.

MEETING MINUTES APPROVED: _____ February 7, 2019