



**Meeting Minutes
Historic and Architectural Review Board (HARB)
December 6, 2018
South Norfolk Community Center - 1217 Godwin Ave.**

ROLL CALL

HARB Members Present: Rich Wethington – Chair; Ed Conner; Joe Maguire; and David Schleeper.

Staff: Meredith Jacobi, Legal Counsel – City Attorney’s Office; Doug Kupka – Development and Permits, Code Compliance Division; Nathen Lamb – Recording Secretary, Planning Department.

Chair Wethington called the meeting to order at 5:33 p.m.

MINUTES

Approval of the November 1, 2018 regular meeting minutes were approved with no amendments, ***motion to approve as submitted made by J. Maguire, and seconded by D. Schleeper, all members present voting yes.***

REGULAR AGENDA

1033/1035 Jackson Avenue

Original Request

- Replace metal roof with architectural grade asphalt shingles, application amended to include chimney demolition, Board members need more documentation, ***motion to continue application per the applicants request and as amended made by J. Maguire, and seconded by E. Conner, all members present voting yes.***

1037/1039 Jackson Avenue

Original Request

- Replace metal roof with architectural grade asphalt shingles, application amended to include chimney demolition, Board members need more documentation, ***motion to continue application per the applicants request and as amended made by J. Maguire, and seconded by E. Conner, all members present voting yes.***

1030 Chesapeake Avenue

Original Request

- Replace all two-over-two wood windows with two-over-two white vinyl windows with raised exterior muntins, and with aluminum wrap, applicant to preserve existing wood cornices, ***motion to approve application as submitted by J. Maguire, and seconded by D. Schleeper, all members present voting yes.***

1308 Seaboard Avenue

Original Request

- Install new garage doors and install new front porch components, garage door to be white and submitted style, porch components to be white and 1"x1" square balusters, ***motion to approve application as submitted by D. Schleeper, and seconded by E. Conner, all members present voting yes, motion to reconsider application by D. Schleeper, and seconded by J. Maguire,*** applicant to wrap square columns with wood veneer and paint white, ***application to approve application as amended made by D. Schleeper, and seconded by E. Conner.***

1339 Seaboard Avenue

Original Request

- Replace front door and paint Black (HC-190), applicant absent, ***motion to deny application as submitted made by D. Schleeper, and seconded by J. Maguire, all members present voting yes.***

Old Business

None

New Business

The July 4th, 2019 regular scheduled meeting falls on a holiday; HARB members agree to move the meeting date to July 9th, 2019.

Committee Reports

None

Zoning Inspection Status Report

No status report updates.

Legal Guidance

None

Administrative Approvals

N. Lamb reported eight (3) administrative approvals – all like for like.

Public Input

None

ADJOURNMENT: The regular meeting adjourned at 6:47 p.m.

MEETING MINUTES APPROVED: _____ January 3, 2019