



**Meeting Minutes
Historic and Architectural Review Board (HARB)
September 6, 2018
Portlock Galleries at SoNo, 3815 Bainbridge Blvd.**

ROLL CALL

HARB Members Present: Rich Wethington – Chair; Marilee Peterson – Vice-chair; Ed Conner; David Schleeper; Joe Maguire.

Staff: Meredith Jacobi, Legal Counsel – City Attorney’s Office; Pam Witham; Doug Kupka – Development and Permits, Code Compliance Division; Nathen Lamb – Recording Secretary, Planning Department.

Chair Wethington called the meeting to order at 5:34 p.m.

MINUTES

Approval of the July 5, 2018 regular meeting minutes were approved with no amendments, ***motion to approve as submitted made by M. Peterson, and seconded by J. Maguire, all members present voting yes.***

REGULAR AGENDA

1309 Hull Street

Original Request

- New application for expired COA *PLN-CAPP-2017-098*:
Construct new two-car detached garage on concrete slab at rear of property with dutchlap vinyl siding in HC-164 (puritan gray); architectural shingles with only minor color deviations among shingles acceptable (shingles shall be shaded black); vinyl trim (white); exterior door in approved pattern (painted white); gutters may be included (painted white); single exterior light above garage (black); concrete strips may be repaired and extended toward rear of property to meet garage; and final setbacks to be determined by Department of Development and Permits, ***motion to approve as submitted by D. Schleeper, and seconded by J. Maguire, all members present voting yes.***

1339 Seaboard Avenue

Original Request

- *After the fact items*: replace front and rear doors and paint front door black HC-190; repair/replace block foundation and repaint tyler taupe HC-43; applicant agrees to amend application to continue roof and door to a new application at a special meeting to bring additional photos of the roof, new quotes for roof, and to propose a new front door style. *New items*: replace existing wood plank siding with vinyl siding in 5” dutchlap tyler taupe HC-43 and wrap trim in aluminum; request to replace metal roof with black architectural shingles; replace front and back exterior light fixtures; replace existing front tongue and groove style deck with pressure treated deck boards; applicant to repair/repaint existing siding on the front of the home and replace all other siding with 5” dutchlap vinyl siding in tyler taupe HC-43, wrap trim in white aluminum, repair/replace all rotted wood exterior and roof components, repair/replace front porch with tongue and groove materials and paint with an approved Benjamin Moore Historic Collection color, replace all exterior lighting fixtures with approved submitted style, ***motion to approve as amended by D. Schleeper, and seconded by M. Peterson, all members present voting yes.***

Old Business

Chair Wethington discusses City Councils’ continuance of the stop work order text amendment to 09/18/18; M. Jacobi mentions Council may take more time to deliberate on the text amendment possibly delaying the item past 09/18/18.

New Business

Chair Wethington discusses the Board’s budget and reminds Board members there is money to spend which is renewed annually; Vice-Chair Peterson recommends using part of the budget to visit an NAHB conference and participate in any

educational opportunities which would be beneficial to the Board members.

Chair Wethington and M. Jacobi discuss procedures for amendments to by laws, ordinance, and design guidelines; Board members decide to propose amendments during next month's regular scheduled meeting; M. Jacobi recommends speaking and procedural rules be adopted.

Committee Reports

No updates.

Zoning Inspection Status Report

No status report updates.

Legal Guidance

M. Jacobi recommends Board members read requirements for temporary COAs in 12-708(j); discusses Officer elections with Board members; Board members vote to continue elections to the regularly scheduled October 2018 meeting, ***motion to continue the election of Officers to October meeting by D. Schleeper, and seconded by J. Maguire, all members present voting yes.***

Administrative Approvals

N. Lamb reported twenty-five (25) administrative approvals – all like for like.

Public Input

None

ADJOURNMENT: The regular meeting adjourned at 6:50 p.m.

MEETING MINUTES APPROVED: _____ October 4, 2018