



**Meeting Minutes
Historic and Architectural Review Board (HARB)
June 7, 2018
Portlock Galleries at SoNo, 3815 Bainbridge Blvd.**

ROLL CALL

HARB Members Present: Rich Wethington – Chair; Marilee Peterson – Vice-chair; Joe Maguire; Edward Conner; Scott Davis; and David Schleeper.

Staff: Meredith Jacobi, Legal Counsel – City Attorney’s Office; Pam Witham; Doug Kupka – Development and Permits, Code Compliance Division; Nathen Lamb – Recording Secretary; and Benjamin Camras – Planning Department.

Chair Wethington called the meeting to order at 5:32 p.m.

MINUTES

Approval of the May 3, 2018 regular meeting minutes were approved with one amendment, ***motion to approve as amended made by J. Maguire and seconded by D. Schleeper, all members present voting yes.***

REGULAR AGENDA

1119 Stewart Street

Original Request

- Construct a 20 ft. by 20 ft. detached garage, applicant agrees to build scalloped gable garage style with window in front and rectangle windows with white siding and white trim, and green roof shingles, ***motion to approve as submitted by D. Schleeper and seconded by M. Peterson, all members present voting yes.***

905 Park Avenue

Original Request

- Replace 12 existing windows with new vinyl 6 over 6 windows with raised exterior muntins, ***motion to approve as submitted by R. Wethington and seconded by S. Davis, all members present voting yes (J. Maguire abstaining). J. Maguire leaves meeting.***

1310 Hull Street

Original Request

- Applicant seeks extension of PLN-CAPP-2017-029 with no amendments to verbiage, previously approved work has not commenced, applicant understands *extensions* for COAs are not granted but a new application can be submitted for the same scope of work, ***motion to approve as submitted by S. Davis and seconded by E. Conner, all members present voting yes.***

1541 Chesapeake Avenue

Original Request

- Replace damaged metal roof and porch roof with charcoal architectural shingles, Board members and Special Power of Attorney for applicant negotiate to amend the application to preserve and repair metal porch roof and repaint like for like, shingles to be used on main roof are of the charcoal architectural type provided as a sample, ***motion to approve as amended by R. Wethington and seconded by D. Schleeper, all members present voting yes.***

1236 Seaboard Avenue

Original Request

- Returning with quotes for exterior muntins verses interior muntins as instructed at May 3, 2018 HARB meeting which approved the application for replacing all windows with double-hung 2 over 2 vinyl windows in white with raised exterior

muntins, Board members deliberate and find that quotes provided are too dissimilar and cannot be compared, proposal to use less expensive interior muntins denied, ***motion to deny as submitted by D. Schleeper and seconded by M. Peterson, none opposed, all members present voting yes.***

1244 Jackson Avenue

Original Request

- Returning with quotes for 3 over 1 vinyl windows with raised exterior muntins verses 1 over 1 vinyl windows with no muntins as instructed at April 5, 2018 HARB meeting which approved the application for replacing all windows with 3 over 1 vinyl windows with raised exterior muntins, Board members deliberate and find that quotes provided are too dissimilar and cannot be compared, application amended to propose 1 over 1 vinyl windows, ***motion to approve as amended by R. Wethington, seconded by M. Peterson, none in favor, motion fails, motion to deny as amended by D. Schleeper and seconded by M. Peterson, S. Davis opposed, all other members present voting yes.***

1216 Chesapeake Avenue

Original Request

- Install a single vehicle, solid, concrete driveway in front yard to stop at the corner of the house, and adhering to all City code setbacks and inspections, ***motion to approve as submitted by D. Schleeper and seconded by S. Davis, all members present voting yes.***

Old Business

None

New Business

1. **June 12th City Council Meeting**
 - a. Chesapeake Land Bank Authority
 - b. Historic District street signs
 - c. Municipal buildings funding
2. **1414 Ohio Street**

N. Lamb reported on historic district items that may be of interest to the Board members regarding the upcoming June 12th City Council agenda; also reported 1414 Ohio Street will be a new construction application coming before the Board at the next scheduled Board meeting, Thursday July 5, 2018.

Committee Reports

None

Zoning Inspection Status Report

None

Administrative Approvals

N. Lamb reported eight (8) administrative approvals – all like for like.

Legal Guidance

M. Jacobi will develop speaker guidelines for the Board's consideration.

Public Input

Kellie Alexander, citizen and historic district resident comments about 1216 Chesapeake Ave.; questions the Board's decision about changing roof materials, citizen also mentions too much turnover with City staff and that the South Norfolk neighborhood is in its poorest condition it's ever been.

Brenda Johnson, citizen and historic district resident reiterates and expands on Ms. Alexander's comments and recommends the Board enforce the historic district guidelines more strictly.

Murray Goodwin citizen and historic district resident comments that 1516 Chesapeake Ave. is an eyesore to the community, the house has been under action for 25 years; also mentioned Dr. Jennings property at 1446 Chesapeake Avenue which has been boarded up, has open windows, has changed ownership, and wants to know who will maintain the property. Staff recommends to report property neglect to the City of Chesapeake contact center at 382-city and to the Chesapeake Code Compliance Division.

ADJOURNMENT: The regular meeting adjourned at 7:24 p.m.

MEETING MINUTES APPROVED: _____ July 5, 2018