



## AGENDA

Board of Historic and Architectural Review

April 5, 2018

Portlock Galleries at SoNo

3815 Bainbridge Blvd.

5:30 PM

- A. Call To Order
- B. Roll Call
- C. Approval of the March 1, 2018 Regular Meeting Minutes
- D. Consent Agenda
- E. Regular Agenda
  1. **1145 Decatur Street – after the fact**  
Install handicapped ramp
  2. **1401 Rodgers Street**  
Replace siding; replace roof; replace windows; and replace garage door
  3. **1244 Jackson Avenue**  
Paint front porch and front porch railings; replace windows; replace gutters; and replace chain-link fence with 6' wood privacy fence
  4. **1446 Chesapeake Avenue**  
Reissue expired PLN-CAPP-2017-85
  5. **1229 Stewart Street – after the fact**  
Install approved vinyl siding material in wicker
- F. Old Business
- G. New Business
- H. Committee Reports
- I. Zoning Inspection Status Report
- J. Legal Guidance
- K. Administrative Approvals
- L. Citizen Input
- M. Adjournment

The City of Chesapeake will provide reasonable accommodations and services necessary for sensory-impaired and disabled persons by contacting Mr. Tim Winslow, Facilities Manager, Public Works at 382-6273 at least three-working days in advance and language assistance to individuals with limited English proficiency to the extent possible by contacting the Planning Department at 382-6176 at least 10 days in advance of this meeting. \*While this is not a public hearing, the public and any one or several members of the Chesapeake City Council may choose to attend.



**Meeting Minutes  
Historic and Architectural Review Board (HARB)  
March 1, 2018  
Portlock Galleries at SoNo, 3815 Bainbridge Blvd.**

**ROLL CALL**

**HARB Members Present:** Rich Wethington – Chair; Marilee Peterson. Co-chair; David Schleeper; Edward Conner; and Joe Maguire

**Staff:** Meredith Jacobi, Legal Counsel – City Attorney’s Office; Pam Witham – Development and Permits - Code Compliance Division; and Benjamin Camras, Recording Secretary – Planning Department

Chair Wethington called the meeting to order at 5:34 p.m.

**MINUTES**

Approval of the February 1, 2018 regular meeting minutes were approved as submitted and the February 8, 2018 special meeting minutes were approved as amended, ***motion made by E. Conner and seconded by R. Wethington, all members present voting yes.***

**REGULAR AGENDA**

**1104 Jackson Avenue**

Original Request

- Repaint front porch white; repair and repaint window trim white; repaint trim on home white; repaint shutters green (HC 113 - Louisberg Green); replace missing shutter on top left window of home, ***motion to approve as submitted by D. Schleeper and seconded by J. Maguire, all members present voting yes.***

**1229 and 1231 Stewart Street**

Original Request

- Reissue expired PLN-CAPP-2017-059, ***motion to approve as submitted by D. Schleeper and seconded by J. Maguire, all members present voting yes.***

**Old Business**

None

**New Business**

R. Wethington stated the Historic Preservation Month proclamation should be prepared. Historic Preservation Month is recognized annually each May.

**Committee Reports**

R. Wethington stated the executive committee would be convening to review the zoning ordinance and propose recommended changes to better facilitate the COA process. R. Wethington stated the awards committee would be convening to review all applications received the previous year for the awards ceremony, to be held in conjunction with Historic Preservation Month.

**Zoning Inspection Status Report**

None

**Administrative Approvals**

B. Camras reported four (2) approvals – all like for like.

**Legal Guidance**

None

**Public Input**

None

**ADJOURNMENT:** The regular meeting adjourned at 5:56 p.m.

**MEETING MINUTES APPROVED:** \_\_\_\_\_

DRAFT

# **1145 Decatur Street**

After the fact

# Chesapeake VIRGINIA

## Application for Certificate of Appropriateness

### CHESAPEAKE PLANNING DEPARTMENT

APPLICATION NUMBER: \_\_\_\_\_

(Assigned by Chesapeake Planning Department)

1. Address/Location of Project: 1145 Decatur St, Chesapeake, Va 23324

2. Year Structure Built (or write "new construction"): \_\_\_\_\_

3. Applicant(s): Patricia Windley

Address: 1145 Decatur St.

City: Chesapeake, Va State: Va Zip: 23324

Daytime Phone: [REDACTED] FAX Number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

4. Owner: (If different from applicant)

Name: Robert M. Crowe

Address: 200 Larkspur Ct

City: Chesapeake State: Va Zip: 23324

Daytime Phone: [REDACTED] FAX Number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Signature of Applicant/Agent & Date: Patricia Windley - 12-8-17

5. Detailed Description of Scope of Work (add additional typed sheets if necessary):

Ramp for handicapped person living at the home

\_\_\_\_\_  
\_\_\_\_\_

6. For new construction, additions, driveways, fences, etc. has Zoning signed off on the application? YES \_\_\_\_\_ NO \_\_\_\_\_

7. Will you be applying for consideration of a financial hardship determination? (please ✓ all that apply)

- Make temporary alterations, renovations, or repairs as part of the temporary certificate of appropriateness process
- Demolish the structure
- Replace a historic material roof with an architectural shingle roof or comparable substitute material roof

**Planning Staff to Complete:**

Is the Application After the Fact? YES \_\_\_\_\_ NO \_\_\_\_\_

If so, request payment of \$250 fee.

Can Application be administratively approved? (See pages 1-2 of the instructions) If so, provide date of approval \_\_\_\_\_ (Date) by \_\_\_\_\_ (Planner Name)

Certificate Number \_\_\_\_\_.

Determination of the Financial Hardship Committee if the applicant has applied for a temporary alteration, renovation or repair, demolition of a structure, and/or replacement of a historic material roof with architectural shingles or a comparable substitute material. YES \_\_\_\_\_ NO \_\_\_\_\_

If application needs to go to Board, please provide the date of the next meeting \_\_\_\_\_ (see calendar and deadlines). See pages 2-3 of the instructions for supplemental submittal requirements.

Certificate Number \_\_\_\_\_.

If application goes to Board, have the applicant complete the following:

I, \_\_\_\_\_, hereby grant permission for City staff & City Council appointed members of the Historic and Architectural Review Board to enter my site to view the exterior areas that are the subject of the application and which are viewable from a public right of way.

Certificate of Appropriateness Application  
Initial/Date \_\_\_\_\_

July 21, 2016

*I understand and agree that the Historic and Architectural Review Board onsite inspections shall be exclusively related to this Certificate of Appropriateness Application and that reasonable notice shall be given to the property owners/applicants prior to any onsite inspections. I further agree that any onsite inspections shall be conducted as necessary and at the sole discretion of City staff and the Historic and Architectural Review Board until the Historic and Architectural Review Board has taken final action on the application or the application has been withdrawn by the property owner/applicant.*

**SPECIAL POWER OF ATTORNEY**

Application No: \_\_\_\_\_

Tax Map Number(s): \_\_\_\_\_

Property Description (Street Address, if assigned, or Common Description, Borough): \_\_\_\_\_

Nature of certificate of appropriateness sought: \_\_\_\_\_

**Applicants Interest in the Property**

- Owner
- Contract Purchaser
- Owner's Agent\*
- Lessee/Tenant\*

**\*Owner or contract purchaser must complete the Power of Attorney Form below**

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the below-signed individuals do hereby appoint Patricia Windley

\_\_\_\_\_, mailing address of \_\_\_\_\_

\_\_\_\_\_, as their Attorney-in-fact and grant and confer to them the following powers with respect to the property located at

\_\_\_\_\_ in Chesapeake,

Virginia:

1. Full authority to file an application with the Chesapeake Historic and Architectural Review Board ("HARB") for a certificate of appropriateness and/or appeal of the HARB's decision on this certificate of appropriateness to the Chesapeake City Council.
2. The power to amend in whole or in part any of the documents relating to the above-referenced application to the Chesapeake Historic and Architectural Review Board ("HARB").
3. Full authority to appear before the Chesapeake Historic and Architectural Review Board ("HARB") at such time as the Board may consider the application for a certificate of appropriateness and/or before the Chesapeake

Certificate of Appropriateness Application  
Initial/Date \_\_\_\_\_

July 21, 2016

City Council on appeal of the HARB's decision on this certificate of appropriateness.

The owner or contract purchaser understands that the attorney-in-fact appointed above may act on their behalf and thus both parties must communicate about the repairs and/or work that may or may not be performed in the district, legal requirements of said work or repairs, status of the application and/or comments and decisions made at public meetings on this application. The powers conferred herein shall terminate upon a final determination by Chesapeake Historic and Architectural Review Board and/or the Chesapeake City Council's final determination on the HARB's decision on the application for a certificate of appropriateness.

Owner or Contract Purchaser: 1,2

sign Sharon Whitehorn

Printed Name Sharon Whitehorn

Title Property Manager

Company Howard Hanna

Owner or Contract Purchaser: 1,2

sign \_\_\_\_\_

Printed Name \_\_\_\_\_

Title \_\_\_\_\_

Company \_\_\_\_\_

Commonwealth/State of VA

City of Virginia Beach

Subscribed and sworn to before me this 2nd day of January 2018.



Deborah L. Knight  
NOTARY PUBLIC

Notary Registration Number: 7116057

My Commission expires on: 8/31/19

Commonwealth/State of \_\_\_\_\_

City of \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

Notary Registration Number: \_\_\_\_\_

My Commission expires on: \_\_\_\_\_

Certificate of Appropriateness Application  
Initial/Date \_\_\_\_\_

July 21, 2016



# South Norfolk Historic District Certificate of Appropriateness



Patricia Windley \_\_\_\_\_ 1145-A Decatur Street, Chesapeake, VA 23324  
(Name) (Address)

*For:*

Construct handicapped ramp on side of home nearest to Decatur Street (left side of home) to minimize its visual impact. The ramp shall comply with ADA guidelines and the City's zoning ordinance. The ramp map be left its natural wood color or painted white.

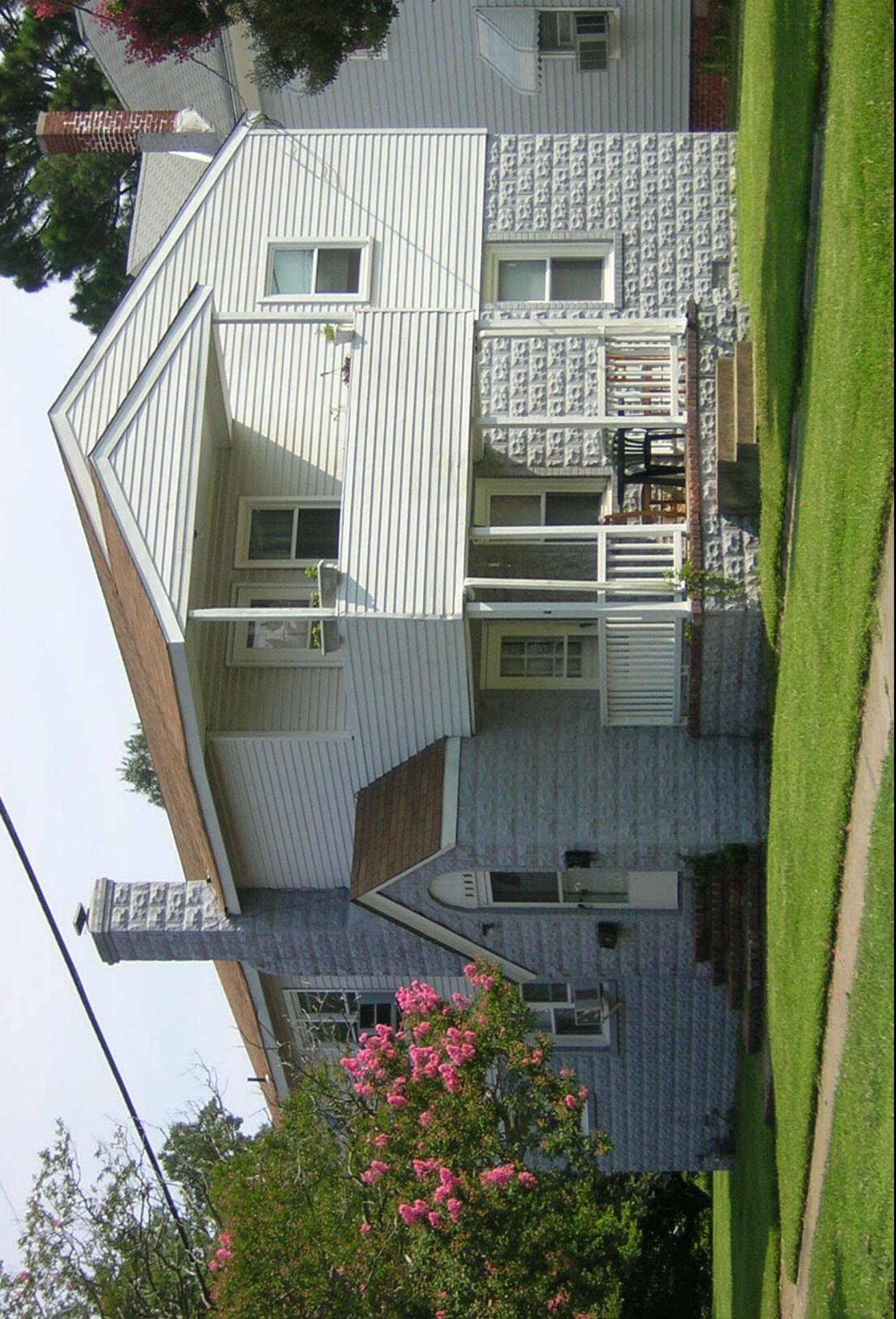
*Benjamin Cunniff*

PLN-CAPP-2018-010 \_\_\_\_\_ 02/20/2018

Recording Secretary, \_\_\_\_\_ Certificate Number \_\_\_\_\_ Date

Board of Historic and Architectural Review

(Note: This Certificate of Appropriateness expires 6 months from the approval date.)



1270000004150















**1244 Jackson Avenue**



## Record Summary for Certificate of Appropriateness

### Record Detail Information

Record Type: [Certificate of Appropriateness](#)      Record Status: [Open](#)      File Date: [March 26, 2018](#)  
 Record Number: [PLN-CAPP-2018-024](#)      Expiration Date:  
 Description:      Record Name: [EXTERIOR](#)  
 We are wanting to fix up the exterior of the home. Plans include exterior painting or porch and railings, replacing all windows, replacing existing gutters with new gutters and replacing old chain link fencing with new 6' wood privacy fence.      Parent Record Number:

**Address:** [1244 jackson AVE](#)

### Owner Information

Primary	Owner Name	Owner Address	Owner Phone
<a href="#">Yes</a>	<a href="#">Rena Love</a>	<a href="#">1244 Jackson Ave, Chesapeake, VA 23324</a>	<a href="#">[REDACTED]</a>

### Parcel Information

Parcel No:  
[128000000202](#)

### Contact Information

Name	Organization Name	Contact Type	Phone
<a href="#">Rena Roughton Love</a> Address <a href="#">1244 Jackson Ave, Chesapeake, VA 23324</a>		<a href="#">Applicant</a>	<a href="#">[REDACTED]</a>
<a href="#">Deirdre Love Conklin</a> Address <a href="#">4701 E Chippenham Rd, Virginia Beach, VA 23455</a>		<a href="#">Agent</a>	<a href="#">[REDACTED]</a>

### Application Specific Information

#### NATURE OF THE APPLICATION

Description	<a href="#">We are wanting to clean up and redo the exterior of the home</a>
Zoning Sign Off	<a href="#">No</a>
Economic Hardship	<a href="#">Yes</a>

### PLANNING STAFF TO COMPLETE

Application After-the-Fact	-
After-the-Fact Fee Paid	-
Approved Administratively	-
Approving Planner	-

Approval Date -  
Certificate Number -  
See supplemental submittal requirements -  
Board Approved Certificate Number -  
I, \_\_\_\_\_, hereby grant permission for City Staff & members of the Historic Architectural Review Board to enter my site to view exterior areas related to this Certificate of Appropriateness Application. -  
Structure Designation -

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#### GENERAL INFORMATION

Year Structure Built 1930  
Is this an After-the-Fact application? No  
\$250 After the Fact fee, if required. UNCHECKED  
One original delivered to the Planning Department OR a copy attached to the on-line application UNCHECKED  
One disk containing all photos OR photos attached to on-line application UNCHECKED  
 Completed and notarized power of attorney form if the applicant is not the property owner. UNCHECKED

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#### NEW CONSTRUCTION

Completed application form. UNCHECKED  
 Surveyed site plan (including proposed buildings, structure(s), parking, etc.). UNCHECKED  
Front and side elevations UNCHECKED  
Samples UNCHECKED  
Arrangement of proposed exterior lighting. UNCHECKED  
Photographs of the property and adjoining or opposite properties. UNCHECKED

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#### ADDITIONS TO EXIST. STRUCTURES

Completed application form. UNCHECKED  
Surveyed site plan or city tax map UNCHECKED  
Elevations UNCHECKED  
Photographs of the existing structure and property. UNCHECKED  
Samples, photos, and brochures UNCHECKED  
Arrangement of proposed exterior lighting. UNCHECKED  
 Proposed signs with appropriate detail as to character and location. UNCHECKED

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#### ALTERATIONS OR REPAIRS

Completed application form. CHECKED  
Written description of work to be performed CHECKED  
Photographs of the building/structure. CHECKED  
2 quotes each are required for the following: UNCHECKED

Photos numerically keyed UNCHECKED

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**RELOCATIONS**

Completed application form UNCHECKED

Photographs of the building or structure to be relocated and adjacent properties. UNCHECKED

Photographs of the premises to which the building or structure will be relocated. UNCHECKED

Written description of reasons for the relocation and the proposed use of the vacated property. UNCHECKED

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**DEMOLITIONS**

Completed application form UNCHECKED

Photographs of the building or structure to be demolished to illustrate its state of disrepair. UNCHECKED

Written report on condition of building or structure. UNCHECKED

Written description of work to be performed UNCHECKED

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**METAL ROOFS**

Explanation UNCHECKED

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**SPECIAL POWER OF ATTORNEY**

Special Power of Attorney attached UNCHECKED

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**METAL ROOFS**

Info required to replace metal roof with metal roof. UNCHECKED

Picture UNCHECKED

Specification Sheet UNCHECKED

Roof color sample UNCHECKED

Info required to replace metal roof with architectural shingles. UNCHECKED

Quotes UNCHECKED

Roof color sample (asphalt) UNCHECKED

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1461 London Bridge Road, Suite 220  
Virginia Beach, VA 23453  
[www.regalrenos360.com](http://www.regalrenos360.com)  
(757) 321-8082

**Class A Contractor** #2705158082

3-21-17  
1244 Jackson Avenue  
Chesapeake VA 23324

WE HEREBY PROPOSE TO PROVIDE THE FOLLOWING:

- Proposal for window replacements

\_\_\_\_\_  
Estimated Start Date

\_\_\_\_\_  
Estimated Completion Date

**We will perform the work in consideration to the window systems as follows:**

1. We will provide a dumpster and tarps for yard protection to collect any fallen debris
2. We will remove the existing windows from the existing openings, excluding the basement windows
3. We will install new white vinyl replacement windows, with no grids, where the previous windows existed, within the same openings
4. We will apply spray foam insulation between the windows and the rough opening framing to ensure the air tight quality of the window system
5. We will install new white aluminum trim coil on the windows, custom fabricated on site for each window
6. We will caulk all exposed nails, clean up all debris and haul away

\*We will provide a labor guarantee for workmanship for 2 years

**We propose to perform the preceding window replacement work for the amount of:**

Sixteen Thousand Seven Hundred Fifty Seven Dollars and Ninety Nine Cents  
\$16,757.99

**To upgrade to grids within the windows, please add to the total investment \$960:**

One Thousand Six Hundred Dollars and Three Cents  
\$1,600.03

\*Payment to be made as follows:

- ~50% Good Faith Deposit due at contract signing
- ~50% due at completion

**TERMS AND CONDITIONS**

1. Any color selection must be from standard available colors for our area - color samples will be provided upon signed intent to accept the estimate and any custom materials will require a non-refundable deposit and a lead time variable to the type and color of material selected.
2. The pricing for this proposal is only good for 30 day from the date of proposal listed above.
3. Regal Renovations, Inc. or any of its representatives will not be held responsible for any damage to the structure of the building and the interior drywall or plaster, including nail pops, as a result of the movement of the structure due to normal construction activities.
4. Regal Renovations, Inc. or any of its representatives will not be held responsible for any damage to the driveway or yard due to normal activities regarding use of the driveway for material delivery and dumpster drop off and pick up.
5. All necessary variances or legal requirements beyond the acquisition of a standard permit are the responsibility of the homeowner. All below ground utilities must be clearly marked by others before commencement of our scope of work when any digging is necessary as is the case for additions, decks, drainage solutions, etc.
6. Start Date and Completion Date are approximations and will depend on material availability, weather, and unforeseen circumstances.
7. Regal Renovations, Inc. shall not be liable for nonperformance or delay in performance due to acts of God, acts or demands of any government or government agency, strikes, fires, floods, accidents, or other unforeseeable causes beyond its control and not due to its fault or negligence.
8. Acceptance of this proposal by the owner or his/her representative authorizes property owner's consent to use photos or likenesses of the project in marketing media such as website, brochures, or other mediums relating to the project or the nature thereof.
9. ALL payments are due to Regal Renovations, Inc. and shall be paid by the Owner in accordance with this Agreement. Insurance payments must be negotiated by the property owner and shall not be the responsibility of Regal Renovations to negotiate or wait for payment therefrom, although we are willing to share and discuss information with insurance companies as we are able to do so.
10. All sales made are FINAL! Regal Renovations, Inc. will fulfill the terms of this agreement and it is expected that the property owner and/or the property owner's representative(s) will also. There will be no refunds issued and all cancelled or returned payments will result in a \$50 returned payment fee. Any returned payments will terminate the obligations owed by Regal Renovations, Inc. under this Agreement and it will be considered a breach of contract by the Owner.
11. Breach of this agreement or termination of this agreement by Owner, shall result in a termination charge which shall be based on services rendered plus thirty percent (30%) of the amount remaining under this Agreement.
12. In the event that any provision of this agreement is found to be illegal, invalid, or unenforceable for any reason whatsoever, then such illegal, invalid or unenforceable provision shall be severed herefrom and shall not affect the validity or enforceability of this Agreement, which shall remain in full force and effect.
13. Manufacturers increase material prices based on supply and demand and when the demand increases the prices generally do as well. These increases will become a change order over and above the original contracted price and will be paid according to the original terms and conditions within this agreement.
14. The Owner or responsible party under this Agreement agrees to pay for any and all legal fees as may be incurred by Regal Renovations, Inc. to recover payment for any services performed or amounts due under this Agreement.
15. No additional work or changes to this proposal will be recognized or performed by Regal Renovations, Inc. unless agreed to in writing by the parties herein.
16. Any invoice that remains unpaid after the due date is subject to a monthly finance charge of 1.5%.
17. Regal Renovations, Inc. reserves the right to pass along any increase in the cost of materials to the Owner in accordance with increases in costs of materials that have occurred at the suppliers.

**We the undersigned, hereby accept and agree to the proposal, including the price, specifications and stipulations referred to herein, and authorize Regal Renovations, Inc. to perform the work as specified with payment to be made as indicated above. Proposal is not valid unless originally or subsequently signed by an officer of Regal Renovations, Inc.**

\_\_\_\_\_  
Regal Renovations Inc.

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner/Representative

\_\_\_\_\_  
Date



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Virginia Beach, VA 23453  
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(757) 321-8082

**Class A Contractor** #2705158082

3-21-17  
1244 Jackson Avenue  
Chesapeake VA 23324

WE HEREBY PROPOSE TO PROVIDE THE FOLLOWING:

- Proposal for fence system replacement

\_\_\_\_\_  
Estimated Start Date

\_\_\_\_\_  
Estimated Completion Date

**We will perform the work in consideration to the fence replacement system as follows:**

1. We will provide a dumpster and tarps for yard protection to collect any fallen debris
2. We will remove the existing chain link fence from the perimeter of the backyard property line
3. We will construct a new 6' privacy fence from treated materials around the perimeter of the back yard property
  1. The fence will be a continuation of the existing neighbor's fence with the scallop design on the left of the yard
  2. The remaining fence will be constructed of a standard dog ear fence panel
4. We will construct two gate systems within the fence using the same materials
  1. The left side gate will be a double gate and the right side gate will be a single gate using standard hardware
5. We will clean up all debris and haul away

\*We will provide a labor guarantee for workmanship for 2 years

**We propose to perform the preceding fence replacement work for the amount of:**

Three Thousand Five Hundred Dollars  
\$3,500.00

\*Payment to be made as follows:

~50% Good Faith Deposit due at contract signing  
~50% due at completion

**TERMS AND CONDITIONS**

1. Any color selection must be from standard available colors for our area - color samples will be provided upon signed intent to accept the estimate and any custom materials will require a non-refundable deposit and a lead time variable to the type and color of material selected.
2. The pricing for this proposal is only good for 30 day from the date of proposal listed above.
3. Regal Renovations, Inc. or any of its representatives will not be held responsible for any damage to the structure of the building and the interior drywall or plaster, including nail pops, as a result of the movement of the structure due to normal construction activities.
4. Regal Renovations, Inc. or any of its representatives will not be held responsible for any damage to the driveway or yard due to normal activities regarding use of the driveway for material delivery and dumpster drop off and pick up.
5. All necessary variances or legal requirements beyond the acquisition of a standard permit are the responsibility of the homeowner. All below ground utilities must be clearly marked by others before commencement of our scope of work when any digging is necessary as is the case for additions, decks, drainage solutions, etc.
6. Start Date and Completion Date are approximations and will depend on material availability, weather, and unforeseen circumstances.
7. Regal Renovations, Inc. shall not be liable for nonperformance or delay in performance due to acts of God, acts or demands of any government or government agency, strikes, fires, floods, accidents, or other unforeseeable causes beyond its control and not due to its fault or negligence.
8. Acceptance of this proposal by the owner or his/her representative authorizes property owner's consent to use photos or likenesses of the project in marketing media such as website, brochures, or other mediums relating to the project or the nature thereof.
9. ALL payments are due to Regal Renovations, Inc. and shall be paid by the Owner in accordance with this Agreement. Insurance payments must be negotiated by the property owner and shall not be the responsibility of Regal Renovations to negotiate or wait for payment therefrom, although we are willing to share and discuss information with insurance companies as we are able to do so.
10. All sales made are FINAL! Regal Renovations, Inc. will fulfill the terms of this agreement and it is expected that the property owner and/or the property owner's representative(s) will also. There will be no refunds issued and all cancelled or returned payments will result in a \$50 returned payment fee. Any returned payments will terminate the obligations owed by Regal Renovations, Inc. under this Agreement and it will be considered a breach of contract by the Owner.
11. Breach of this agreement or termination of this agreement by Owner, shall result in a termination charge which shall be based on services rendered plus thirty percent (30%) of the amount remaining under this Agreement.
12. In the event that any provision of this agreement is found to be illegal, invalid, or unenforceable for any reason whatsoever, then such illegal, invalid or unenforceable provision shall be severed herefrom and shall not affect the validity or enforceability of this Agreement, which shall remain in full force and effect.
13. Manufacturers increase material prices based on supply and demand and when the demand increases the prices generally do as well. These increases will become a change order over and above the original contracted price and will be paid according to the original terms and conditions within this agreement.
14. The Owner or responsible party under this Agreement agrees to pay for any and all legal fees as may be incurred by Regal Renovations, Inc. to recover payment for any services performed or amounts due under this Agreement.
15. No additional work or changes to this proposal will be recognized or performed by Regal Renovations, Inc. unless agreed to in writing by the parties herein.
16. Any invoice that remains unpaid after the due date is subject to a monthly finance charge of 1.5%.
17. Regal Renovations, Inc. reserves the right to pass along any increase in the cost of materials to the Owner in accordance with increases in costs of materials that have occurred at the suppliers.

**We the undersigned, hereby accept and agree to the proposal, including the price, specifications and stipulations referred to herein, and authorize Regal Renovations, Inc. to perform the work as specified with payment to be made as indicated above. Proposal is not valid unless originally or subsequently signed by an officer of Regal Renovations, Inc.**

\_\_\_\_\_  
Regal Renovations Inc.

\_\_\_\_\_  
Name/Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner/Representative

\_\_\_\_\_  
Date

**1401 Rodgers Street**

# Chesapeake VIRGINIA

## Application for Certificate of Appropriateness

### CHESAPEAKE PLANNING DEPARTMENT

APPLICATION NUMBER: \_\_\_\_\_  
(Assigned by Chesapeake Planning Department)

1. Address/Location of Project: 1401 Rodgers St, Chesapeake, VA, 23324

2. Year Structure Built (or write "new construction"): 1933

3. Applicant(s): MEY Renovate, LLC

Address: 304 Hurley Ave, Newport News

City: Newport News State: VA Zip: 23601

Daytime Phone: [REDACTED] FAX Number: \_\_\_\_\_

E-mail address: [REDACTED]

4. Owner: (If different from applicant)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ FAX Number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Signature of Applicant/Agent & Date: [Signature] 3/2/2018

5. Detailed Description of Scope of Work (add additional typed sheets if necessary):

- Replace siding with dutch lap siding
- Replace roof with asphalt shingles (architectural) (two tone black)
- Replace old windows with existing vinyl windows
- Replace the garage door with a new white regular garage door.

6. For new construction, additions, driveways, fences, etc. has Zoning signed off on the application? YES \_\_\_\_\_ NO X

7. Will you be applying for consideration of a financial hardship determination? (please  all that apply)

- Make temporary alterations, renovations, or repairs as part of the temporary certificate of appropriateness process
- Demolish the structure
- Replace a historic material roof with an architectural shingle roof or comparable substitute material roof

**Planning Staff to Complete:**

Is the Application After the Fact? YES \_\_\_\_\_ NO \_\_\_\_\_

If so, request payment of \$250 fee.

Can Application be administratively approved? (See pages 1-2 of the instructions) If so, provide date of approval \_\_\_\_\_ (Date) by \_\_\_\_\_ (Planner Name)

Certificate Number \_\_\_\_\_.

Determination of the Financial Hardship Committee if the applicant has applied for a temporary alteration, renovation or repair, demolition of a structure, and/or replacement of a historic material roof with architectural shingles or a comparable substitute material. YES \_\_\_\_\_ NO \_\_\_\_\_

If application needs to go to Board, please provide the date of the next meeting \_\_\_\_\_ (see calendar and deadlines). See pages 2-3 of the instructions for supplemental submittal requirements.

Certificate Number \_\_\_\_\_.

If application goes to Board, have the applicant complete the following:

I, Mey Renovate LLC, hereby grant permission for City staff & City Council appointed members of the Historic and Architectural Review Board to enter my site to view the exterior areas that are the subject of the application and which are viewable from a public right of way.

*I understand and agree that the Historic and Architectural Review Board onsite inspections shall be exclusively related to this Certificate of Appropriateness Application and that reasonable notice shall be given to the property owners/applicants prior to any onsite inspections. I further agree that any onsite inspections shall be conducted as necessary and at the sole discretion of City staff and the Historic and Architectural Review Board until the Historic and Architectural Review Board has taken final action on the application or the application has been withdrawn by the property owner/applicant.*

















**1446 Chesapeake Avenue**



## South Norfolk Historic District Certificate of Appropriateness



John Mitchell

(Name)

1446 Chesapeake Avenue, Chesapeake, VA 23324

(Address)

### *For:*

Replace ground floor and second floor windows with Lansing Standard Series 40 vinyl windows in white with six-over-one exterior muntins; repair and repaint wood siding in almond (maker: Mill Creek); repair and repaint fascia, front porch columns, and trim in white; install raised panel vinyl shutters in victoria gray (maker: Mill Creek); install front porch railings in white; repaint brick skirt victoria gray (maker: Mill Creek).

Recording Secretary,

Board of Historic and Architectural Review

(Note: This Certificate of Appropriateness expires 6 months from the approval date.)

PLN-CAPP-2017-85

Certificate Number

10/19/2017

Date

**1229 Stewart Street**

March 16, 2018

Development and Permits  
Code Compliance Division  
306 Cedar Road  
P.O. Box 15225  
Chesapeake, Virginia 23328-5225  
Fax (757) 382-6793

CAB HOMES INC  
304 INDIAN CREEK RD,  
CHESAPEAKE, VA 23322

## **Notice of Violation**

**Re:1229 STEWART ST, CHESAPEAKE, VA 23324**

**Parcel Number: 1330000005800**

Dear Responsible Party:

The City of Chesapeake has ordinances in effect that are designed to preserve and enhance neighborhood quality, to maintain property values and to promote safety in the community. Since violations of these ordinances have a detrimental effect on the quality of the city's neighborhoods, your cooperation is requested in complying with this notice. An inspection of the referenced property was conducted on MAR 15, 2018 and found to be in violation of City Ordinance Section 14-86/Virginia Maintenance Code, Part III of the Virginia Uniform Statewide Building Code, Sections: . Further details regarding the violations found, which shall be repaired in a workmanlike manner, are attached to this notice.

In addition, this structure is in the South Norfolk Historic District and regulated by Section 12-708 of the Chesapeake Zoning Ordinance, which states in part; No building, structure, (including signs). or landmark, or portion thereof, that is or will be visible from a paved public street shall be constructed, erected, extended, enlarged, altered, repaired, renovated, dismantled, demolished or moved unless and until a Certificate of Appropriateness (COA) has been issued by the review board. Section 12-708 further states in part that the architectural review board shall impose a \$250.00 fee for after-the-fact applications for a COA for constructions, additions, enlargements, alterations, renovations or demolitions of any buildings or structures occurring before an approval for the COA. **Please contact the Chesapeake Planning Department at 382-6176 to determine if you will be required to obtain a Certificate of Appropriateness prior to making repairs. Application submittal is available online through eBuild on the City's website located at:** <http://www.cityofchesapeake.net/government/City-Departments/Departments/Planning-Department/applications-forms/certificate-of-appropriateness.htm>. More information from the Planning Department on the requirements for a COA can be found on the back of this letter or attached with this letter.

As the responsible party, you are hereby notified to correct the violations by MAR 26, 2018. If the indicated code violations have not been corrected within the specified time for correction, appropriate legal proceedings will be instituted to compel compliance. Please be informed that the issuance of a COA by the Planning Department is not an automatic extension of time to correct code violations on this notice. If you have any questions or a request for additional time to correct the violations noted, please do not hesitate to contact me by the phone number or email listed below.

I, Witham, Pamela D., hereby certify that I mailed a true copy of this notice to the addressee on March 16, 2018.



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Witham, Pamela D.  
Code Compliance Inspector  
Email: [pwitham@cityofchesapeake.net](mailto:pwitham@cityofchesapeake.net)  
Direct Phone: 757-382-6009  
SR Number: 18-00052448

**Notice:** In accordance with City Code section 14-86 and Chapter 1, Part III of the Virginia Uniform Statewide Building Code, any person aggrieved by the City of Chesapeake's application of this code or the refusal to grant a modification to the provisions of this code may appeal to the Local Board of Building Code Appeals. The application for appeal must be made within fourteen (14) calendar days of receipt of the notice. (Exception- Appeals for Dangerous Buildings must be made to the City Manager). An application is available on the City's website at <http://www.cityofchesapeake.net/government/City-Departments/Departments/Department-of-Development-and-Permits/forms.htm>



## South Norfolk Historic District Certificate of Appropriateness



Cab Homes, Inc.

(Name)

1229 Stewart Street, Chesapeake, VA 23324

(Address)

**For:** New construction home with brick skirt – Colony Pointe style and color by General Shale; 4” Dutchlap vinyl siding – silver gray; cedar shake vinyl siding for gable – linen; six-over-one windows in front of home and one-over-one windows for sides and back of home-white; Masonite Craftsman 6 lite fiberglass prehung door – white; architectural shingle roof – slatestone gray; shutters – black; rear loaded driveway 50’ x 15’; recessed lighting for front porch and/or Home Decorators Brimfield 1-light aged iron outdoor lantern - black; three-columned front porch with balusters spaced 3.5” apart – white.

Recording Secretary,

Board of Historic and Architectural Review

(Note: This Certificate of Appropriateness expires 6 months from the approval date.)

PLN-CAPP-2018-018

Certificate Number

03/01/2018

Date