



Historic Preservation Commission (HPC) Meeting Minutes September 12, 2019

Members Present: Patti McCambridge (Chair), Thomas Sledge (Vice Chair), Edd Conner, and Melissa Kemple.

Staff/Others Present: Senior Planner Alexis Baker; Assistant City Attorney Meredith Jacobi; Code Compliance Inspector Robby Creech; Parks Planner Ana Elezovic and HPC Staff Advisors, Public Works Project Manager Wayne Mortimer and Parks Manager Kevin Kaul.

The official meeting was called to order at 5:05 p.m. by the Chair.

Ms. Kemple made a motion to approve the August 8th meeting minutes. Mr. Sledge seconded the motion. All members present at the August meeting voted yes by voice vote.

Ms. Jacobi presented potential changes to the HPC's Bylaws to comply with other City Ordinances and board bylaws. Article VIII of the HPC Bylaws was proposed to read as follows: *Where any member of the Commission ~~is absent from~~ fails to attend 75% of all the commission's meetings in a calendar year, the Chairman shall notify City Council and request that such member be removed from the Commission.*

Mr. Conner made a motion to accept the updates to the bylaws as presented. Ms. Kemple seconded the motion. All members present voted yes by voice vote.

Ms. Baker presented several historic artifacts found in the Planning Department, including a map of Norfolk County from 1917 and a James Kirby drawing of the Battle of Great Bridge. The Planning Department may provide the original to the Great Bridge Battlefield and Waterways Museum after a copy is made for the Planning Department. Ms. McCambridge will research the costs to copy the map and drawing as well as the cost to repair the 1917 map.

Mr. Kaul mentioned that the Waterways Heritage Festival will be on October 26th from 10 am to 5 pm.

Ms. Baker mentioned a notification from the Federal Communication Commission of a new tower for National Historic Preservation Act, Section 106 review. She noticed that the historic Sanderson House was within the area of potential effect according to the notification. However, in reality, the tower was a tenth of a mile away from the historic house. She did not see any negative effects to historic resources associated with the tower.

Planning Commission approved the special exception for the Overton Property on Poindexter Street. The new revisions were found to be more compatible with the historic nature of the community than the previous plans.

Ms. McCambridge showed several new fire station artifacts from the Deep Creek Fire Station.

Mr. Sledge and Mr. Mortimer will finish up their research on churches and bridges in December.

Ms. McCambridge will get estimates from the School Print Shop for business cards.

Finally, Ms. McCambridge mentioned that the resolution to eliminate an HPC member from the Historic and Architectural Review Board did not go forward.

The meeting was adjourned at 6:05 pm.