



Historic Preservation Commission (HPC) Meeting Minutes July 11, 2019

Members Present: Patti McCambridge (Chair), Edd Conner, Venetta Stephens, David Schleeper, and Thomas Sledge

Staff/Others Present: Senior Planner Alexis Baker; Assistant City Attorney Meredith Jacobi; Senior Planner Nathen Lamb; and HPC Staff Advisors, Public Works Project Manager Wayne Mortimer and Park Manager Kevin Kaul.

The official meeting was called to order at 5:02 p.m. by the Chair.

Mr. Conner made a motion to amend the agenda to add Nathen Lamb's presentation on an upcoming special exception planning application as the first item in Old and New Business. Ms. Stephens seconded the motion. The motion passed unanimously by voice vote.

Mr. Conner made a motion to approve the June 13th meeting minutes. Mr. Sledge seconded the motion. All members present at the June meeting voted yes by voice vote.

The approval of the May 9, 2019 meeting minutes were tabled as only two members were present from the May meeting.

Mr. Lamb discussed a special exception application in the South Norfolk Business Overlay District for a Family Dollar located at 1400 and 1419 22nd Street; 1401, 1407, 1411, and 1423 Poindexter Street; 910 A Street; and 911 and 913 B Street. This Special Exception is in the South Norfolk National Historic District. The special exception application requests that the parking be at the front of the building and to allow for no breaks every 10 feet in the wall planes. Mr. Lamb showed the HPC the site plans for the Family Dollar shopping center, which included additional storefronts. Special exceptions are approved by Planning Commission and will not be reviewed by City Council. Mr. Lamb will send out the date for the Planning Commission meeting. He requests any comments in writing prior to the submission of his report to Planning Commission.

Officer elections were held.

Ms. Baker asked for nominations for chair. Mr. Conner nominated Ms. McCambridge as chair. Ms. Stephens seconded the nomination. Ms. Baker asked if there were any additional nominations. Mr. Sledge nominated Mr. Schleeper. Mr. Schleeper did not accept the nomination. Nominations were closed. Ms. Baker asked for a vote to elect Ms. McCambridge as chair. All members present voted yes to elect Ms. McCambridge chair.

Ms. Baker asked for nominations for vice chair. Ms. McCambridge nominated Mr. Sledge for vice chair. Ms. Stephens seconded the nominations. There were no other nominations. The nominations were closed. Ms. Baker asked for a vote to elect Mr. Sledge as vice chair. All members present voted yes to elect Mr. Sledge vice chair.

Ms. McCambridge nominated Ms. Baker as recording secretary. Mr. Schleeper seconded the nominations. All members present voted yes to appoint Ms. Baker as recording secretary.

Ms. McCambridge discussed a joint training session with the Historic and Architectural Review Board (HARB) for the Commission Assistance and Mentoring Program (CAMP). After reviewing CAMP's catalog, Mr. Schleeper mentioned his interest in Infill Design and Community Outreach. Mr. Kaul wanted to explore the possibility of a course on cataloging historic resources, as this is one of HPC's current projects. To save on costs, Ms. McCambridge will reach out to the historic preservation commissions in Norfolk, Portsmouth, Virginia Beach, and Suffolk to invite them to join the training sessions.

The HPC discussed the continued City Council resolution to eliminate a member of the HPC on the HARB, to be replaced with a citizen. A meeting will be held in the City Clerk's Office with Councilmember Ritter on July 18th and two members of the HARB, two members of the HPC, and two members of the South Norfolk Revitalization Commission. After discussing the resolution, the HPC made the following motion:

Mr. Schleeper made a motion to retain the current structure of the HARB. Ms. Stephens seconded the motion. The motion passed unanimously by voice vote.

Ms. McCambridge reviewed the letter she drafted for the HPC regarding the Lindsey Canal rezoning. She will submit the letter to the Planning Department by July 22nd. Additionally, she reviewed a preliminary notification for a Section 106 review for a monopole on Galberry Road.

A brief update on the social studies curriculum for the Chesapeake City Schools was given by Ms. McCambridge.

Updates to the work plan and the strategic plan were discussed.

Ms. Stephens made a motion to approve the strategic plan and 2019/2020 work plan. Mr. Schleeper seconded the motion. The motion passed unanimously by voice vote.

Ms. Jacobi presented legal updates to the HPC. She researched provisions for board member removal. Her research concluded that board members can be removed by City Council without cause.

Ms. McCambridge will get updates on the Bear Quarter and Moses Grandy historic signs.

The meeting was adjourned at 6:46PM.