



Historic Preservation Commission (HPC) Meeting Minutes May 11, 2017

Members Present: Patricia McCambridge (Chair), Thomas Sledge (Vice Chair), Venetta Stephens, Edd Conner

Staff/Others Present: Senior Planner Alexis Baker, Assistant City Attorney Meredith Jacobi, HPC Staff Advisor and Public Works Project Manager Wayne Mortimer.

The official meeting was called to order at 5:02 by the Chair.

Mr. Conner made a motion to approve the April 13, 2017 minutes as written. Ms. Stephens seconded the motion. The motion passed unanimously by voice vote.

After a discussion, Ms. Stephens made a motion to accept the HPC City Code section amendments and to recommend changes to be forwarded to City Council. Mr. Sledge seconded the motion. The motion passed unanimously by voice vote.

Mr. Mortimer introduced himself to the HPC. He was recently appointed as Staff advisor to the HPC from Public Works.

Public outreach materials were discussed. A digital frame, books, a photobook, brochures, and rack cards are possible uses for the HPC budget.

The HPC will review the current budget in preparation for the 2019 budget. It is possible that some line items should be reassigned. This discussion should take place in early fall.

Mr. Sledge is working on researching historic churches. A binder with pictures could be created to use at future events.

Two presentations will take place for National Preservation Month. On May 21st, there will be a discussion on the stabilization of the Cornland School at the Central Library. On May 31st, a discussion of the Underground Railroad will be held at the Greenbrier Library. A discussion followed on how to better advertise events.

Preservation board training, led by Preservation Virginia and the Virginia Department of Historic Resources, will be held in Staunton, Virginia on August 3rd. Registration is limited. Anyone interested in going should sign up.

The HPC discussed a Civil War fort located on Jolliff Road. The property is publically held. It would be interesting to view the fort.

With no future business to discussion, a motion was made by Mr. Conner to adjourn. The motion was seconded by Ms. Stephens. The motion passed unanimously by voice vote. The meeting was adjourned at 6:14 pm.