Historic Preservation Commission (HPC)
Meeting Minutes
August 11, 2016

Members Present: Patricia McCambridge (Chair), Victor Pickett, Venetta Stephens, Sam Leary

Staff/Others Present: Senior Planner Alexis Baker

The official meeting was called to order at 5:03 p.m. by the Chair in the City Hall Planning Department Conference Room.

**Mr. Pickett made a motion to accept the July 14, 2016 meeting minutes as written. Ms. Stephens seconded the motion. The motion passed unanimously.**

The HPC is currently working on a facebook page. The official launch is intended to be in October. They would like to include photo albums of historic places on their facebook page as well as a banner with a picture of the HPC members in interesting locations.

Updates were given on the location of a possible Civil War grave marker and a military fort in Chesapeake.

The HPC would like to meet next month at the Chesapeake Arboretum, the Gertie School, or the Happer House.

Several HPC members want to attend the Preservation Virginia Conference in Charlottesville from October 16th-17th. The topic is Heritage Tourism.

**Dr. Leary made a motion to use the HPC budget to send up to three (3) members of the HPC to the Preservation Virginia Conference in Charlottesville, October 16th-17th. Ms. Stephens seconded the motion. The motion passed unanimously.**

The HPC will have a booth with the Cornland School Foundation at the Waterways Heritage Festival held during Columbus Day weekend. The HPC will have games, displays, re-enactors, and hot cider for visitors. They will need a tent for their booth.
Mr. Pickett made a motion to use the HPC budget to buy a new festival tent, if deemed an allowable expense. Ms. Stephens seconded the motion. The motion passed unanimously.

The Dismal Swamp Art Festival will be held October 22\textsuperscript{nd} and 23\textsuperscript{rd}. A discussion may be held at a later date as to whether the HPC will have a booth at the event.

A new member was appointed by City Council at their August 9\textsuperscript{th} public meeting to serve on the HPC. Clarence (Ed) Conner will be sworn in before the next meeting.

The HPC would like to use some of their budget to bring in a speaker to speak on a historic topic of interest to Chesapeake.

Updates to the strategic plan and new workplan were reviewed.

Mr. Pickett made a motion to pass the new HPC Strategic Plan and Workplan. Dr. Leary seconded the motion. The motion passed unanimously.

With no further business to discuss, the meeting was adjourned by the Chair at 6:15 p.m.