Historic Preservation Commission (HPC)  
Meeting Minutes  
July 14, 2016

Members Present: Patricia McCambridge (Chair), Sam Leary, Victor Pickett, Venetta Stephens and Thomas Sledge

Staff/Others Present: Senior Planner Alexis Baker, Historic Preservation Planning Intern Kimberly Parker

The official meeting was called to order at 6:05 p.m. by the Chair in the City Hall Planning Department Conference Room.

Ms. Stephens made a motion to accept the June 9, 2016 meeting minutes as written. Mr. Sledge seconded the motion. The motion passed unanimously.

Ms. Parker updated the HPC on the story map. She has added new pictures and was able to include a map layer. She has also been working with Parks, Recreation and Tourism to GPS the Chesapeake Arboretum’s trails.

The HPC is creating a facebook page. They discussed several events and topics that could be included on the page. They would like to advertise historic events and Historic and State Register sites. Additionally, they would like to create short youtube videos on the interior of historic homes, historic places, historic people, and the Great Dismal Swamp Canal.

Mr. Sledge gave an update on the historic highway markers. From his research, he has found all the markers listed online to be present in their indicated locations.

Ms. McCambridge reviewed last fiscal year’s work plan. Several additions and revisions were made. The HPC accomplished several of their planned projects, as well as completing recommendations for amendments to the South Norfolk Local Historic District Guidelines and Procedures. A new work plan will be voted on at the next meeting.

A Preservation Virginia Conference will be held in October in Charlottesville on Heritage Tourism.
The HPC would like to have a booth at the Waterways Heritage Festival on October 8th and 9th.

The recommendation for a historic preservation planner, which came from the HPC’s review of the South Norfolk Local Historic District, was discussed. It was suggested that it could be a part-time position utilizing existing City contracts for historic preservation consultants, or it could be a volunteer position.

It was suggested that Chesapeake Public Schools should have a more active role on the HPC. A position could be added to include a Social Studies Supervisor as a member of the HPC or as an advisor.

Staff announced the candidates for Chair and Vice Chair. Ms. McCambridge was nominated from last meeting. Ms. Stephens and Mr. Sledge were nominated for vice chair. Due to extenuating circumstances, Ms. Stephens withdrew her nomination.

Ms. Stephens opened the motion to vote for vice chair. All members present voted unanimously in favor of Mr. Sledge. Dr. Leary closed the motion.

Dr. Leary opened the motion to vote for chair. All members present voted unanimously in favor of Ms. McCambridge. Mr. Pickett closed the motion.

With no further business to discuss, the meeting was adjourned by the Chair at 7:00 p.m.