Historic Preservation Commission (HPC)
Meeting Minutes
April 14, 2016

Members Present: Patricia McCambridge (Chair), George Nicholas (Vice Chair), Venetta Stephens, Sam Leary, Victor Pickett, and Thomas Sledge

Staff/Others Present: Planning Commissioner Hollis Ellis, Deputy City Attorney Andrew Fox, Assistant City Attorney Meredith Jacobi, and Senior Planner Alexis Baker

The official meeting was called to order at 4:00 p.m. by the Chair in the City Hall Planning Department Conference Room.

**Ms. Stephens made a motion to accept the March, 10 2016 minutes as written. Mr. Pickett seconded the motion. The motion passed unanimously.**

A discussion was held on a possible presentation at the Chesapeake Arboretum on historic designation and tax credits and incentives available to those living in an historic district or with an individually listed home.

As May is National Preservation Month, a presentation will be given to City Council on April 26th. Ms. McCambridge has worked with a professional photographer to photograph several significant historic buildings in Chesapeake. She would like to show some of these at the City Council meeting.

The HPC reviewed the South Norfolk Local Historic District survey results, regarding the boundary and Design Guidelines. Only 42 surveys were received out of over 700 surveys distributed. The HPC decided that no decisions could be made on such a small pool of responses.

The HPC completed their discussion on TA-Z-15-08. The HPC recommendations will be sent to key stakeholders on April 15, 2016 for comment, with a due date of April 29, 2016 to the Planning Department. The final staff report will be heard at the May 11, 2016 Planning Commission Public Hearing along with TA-Z-15-07, which was continued from the March 9, 2016 meeting.

With no further business to discuss, the meeting was adjourned by the Chair at 7:15 p.m.