Historic Preservation Commission (HPC)  
Meeting Minutes  
January 25, 2016

Members Present: Patricia McCambridge (Chair), George Nicholos (Vice Chair), Venetta Stephens, Sam Leary, and Thomas Sledge

Staff/Others Present: Deputy City Attorney Andy Fox and Senior Planner Alexis Baker

The official meeting was called to order at 5:05 p.m. in the City Hall Planning Department Conference Room.

Mr. Sledge made a motion to accept the January 14, 2016 minutes as written. Ms. Stephens seconded the motion. The motion passed unanimously.

The summer internship is currently being reviewed by the Planning Director. Staff will inform the HPC once the internship is approved.

The National Alliance of Preservation Commissions’ Code of Ethics was discussed and reviewed by legal counsel.

Dr. Leary made a motion to accept the NAPC Code of Ethics for use by the HPC. Mr. Nicholos seconded the motion. The motion passed unanimously.

The HPC completed its preliminary recommendations for TA-Z-15-07. The HPC recommendations will be forwarded to key stakeholders this week for their review. At the HPC’s next meeting, stakeholder comments will be evaluated. The discussion regarding TA-Z-15-08, which will evaluate the boundaries and design guidelines for the South Norfolk Local Historic District, will also take place at the next meeting.

A key stakeholder focus group for TA-Z-15-08 will be held at the South Norfolk Public Library on February 8, 2016 from 5:30-7:30 p.m. An open house for all interested citizens will also be held on March 2, 2016 from 5:30-7:30 p.m.

With no further business to discuss, the meeting was adjourned by the Chair at 7:48 p.m.