



**Bicycle/Trails Advisory Committee  
Meeting Minutes  
June 19, 2017  
Chesapeake General Hospital Lifestyles Center  
5:00 p.m.**

***Voting Members Present:***

Chad Triolet  
Beth Reitz  
Elizabeth Bell

***Voting Members Not Present:***

Doug Connolly  
Ava Ryan  
Aaron Bull  
Tammy Hill  
Joe Younkin  
Steve Allen  
Laura Fitzgerald  
John Arthur

***Staff Present/Others Present:***

Benjamin Camras, Planning Department  
Kevin Kaul, Parks, Recreation, and Tourism Department  
Tom Lilley, Tidewater Bicycle Association (TBA)  
Rogard Ross, Chesapeake Environmental Improvement Council  
Donald Dawson, citizen

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The meeting was called to order at 5:10 PM by Chairman Chad Triolet.

Committee members introduced themselves.

Due to the lack of a quorum, approval of minutes from the March 27 and April 17, 2017 meetings were continued to the next meeting.

**Old Business**

**BikeFest Debrief:** Chad Triolet provided an overview of BikeFest and the committee discussed the events. The committee decided the date and time worked well.

**Parks, Recreation, and Tourism Summer Program:** Kevin Kaul stated dates for PRT's Saturday morning summer program were not yet finalized. The committee discussed promoting bike safety and advocacy at one of the Saturday morning events when dates are available.

City Council Advisory Letter: C. Triolet stated the purpose of the letter for the committee, which is to promote priority bike and trail projects. C. Triolet stated the advisory letter subcommittee would be meeting this week to develop the letter and the draft letter would be shared at the next BTAC meeting.

## **New Business**

PRT Update: K. Kaul stated PRT has met with a BMX group to bring a tournament quality facility to the City. K. Kaul stated the Bruce Road extension of the Western Branch trail loop will move forward as a soft paved path.

Public Works Update: None

City Committee Participation Guidelines: Benjamin Camras reviewed for the committee the City's guidelines for participation in boards and commissions. The group discussed a process for vacating positions filled by non-active participants. K. Kaul suggested reviewing minutes from the past year for individuals not attending 75% of meetings unless an absence is excused. The committee agreed this was a good approach. C. Triolet explained why the Farm Bureau position remains unfilled. B. Camras explained the process for reclassifying the Farm Bureau position.

**Action Item:** B. Camras will provide a list of names to the committee chair who have not attended 75% of meetings, unless an absence was excused.

**Action Item:** B. Camras will contact the City Clerk's office to facilitate the preparation of an initiating resolution to present to City Council reclassifying the Farm Bureau appointment to a citizen appointment.

Regional Active Transportation Studies: B. Camras provided a handout for the committee of regional trail and active transportation initiatives. B. Camras provided an update of the Commonwealth Railway Trail. The committee discussed the status of the Commonwealth Railway Trail.

**Follow-up Item:** B. Camras will continue to monitor the status of the Commonwealth Railway Trail and report any advances to the committee.

HRTPO Active Transportation Subcommittee: B. Camras stated the Hampton Roads Transportation Planning Organization recently established an active transportation subcommittee to advocate for regional active transportation projects, plans, and studies. B. Camras stated if the committee would like to share anything with this new group to please contact him.

## **Open Discussion**

Rogard Ross with the Chesapeake Environmental Improvement Council stated the advisory letter should include a kayak launch project. R. Ross also stated the traffic light at Military Highway and Rokeby Avenue should have a pedestrian crossing signal. R. Ross further stated the Eastern Branch Trail will pass through this location. R. Ross asked if the committee would like to participate along with CEIC in the Christmas Parade. C. Triolet stated this would be added to the September agenda.

The next meeting is scheduled for September 18. The meeting unofficially adjourned without a quorum at 6:01.

BGC